

# WHITEHALL-COPLAY SCHOOL DISTRICT

## SCHOOL BOARD MEETING MINUTES

Monday, November 13, 2017 – 7:00 p.m.

1. **CALL TO ORDER**..... President Mr. Grim

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

3. **ATTENDANCE (ROLL CALL)**

The meeting was called to order at 7:00 p.m. by the President, Mr. Grim.  
Present were: Mrs. Abruzzi, Mr. Eberhart, Mrs. Gaugler,  
Mrs. Koren, Mr. Leiner, Mr. Makhoul, Mr. Schafer and Mr. Taschler.  
Also present were Dr. Hackett, Mr. Schiffert, Mr. Malay and Attorney Sultanik.

4. **NOTICE OF EXECUTIVE SESSION (S)**

A. Monday, October 23, 2017, 5:45 p.m., for discussion of personnel and contractual items.

B. Monday, November 13, 2017, 6:15 p.m., for discussion of personnel and contractual items.

5. **MINUTES OF PREVIOUS MEETINGS**

A. The minutes of the October 9, 2017 School Board Meeting be approved as presented.

B. The minutes of the October 23, 2017 Education/Student Activities Committee,  
Finance/Personnel Committee and Operations/Transportation Committee meetings be  
approved as presented.

Moved: Mr. Taschler; Seconded Mrs. Abruzzi,

Vote: Yes 9, No 0, Abstention 0, Absent 0.

6. **RECOGNITIONS AND PRESENTATIONS**

A. Student Council Representatives – Genesis Perez, President

Genesis spoke briefly about Homecoming and noted that everything went well. Things were very organized. Ten (10) students attended the PASC State conference where they learned new leadership skills and brought back new ideas. They are currently planning the upcoming winter dance. This dance hasn't be held for several years, so it's a new experience for the student body.

**6. RECOGNITIONS AND PRESENTATIONS - continued**

**B. English Language Learner Presentation – Dr. Rex/Mrs. Subervi and students**

Dr. Rex and Mrs. Subervi explained the structure of the English Language Learner (ELL) program in the district and introduced students who are in the program. The students spoke about their personal experiences with the ELL program.

**C. Zephyr Elementary Presentation – Mrs. Miller**

Mrs. Miller, along with teachers and students from the Zephyr Elementary shared some of the educational programs offered at Zephyr. They provided demonstrations for the board which included student classroom technology and hands on learning activities.

**D. Whitehall Marching Zephyr Band – Dr. Hackett**

Dr. Hackett congratulated members of the Whitehall Marching Zephyr Band, along with band director, Mr. Tanzos and their parents. The band was awarded first place in the 2017 Calvacade of Bands Championships held in Hershey, PA this past weekend. Mr. Tanzos described highlights of the competition, sharing a video of the award winning performance.

**E. Operation Veteran Recognition - Dr. Hackett**

Veteran honored: Mr. Frederick F. Scott

Dr. Hackett recognized Navy veteran, Mr. Fredrick F. Scott. She read a short biography and presented an honorary diploma that will be delivered to him by Laura Vandegrift.

**F. Recognition of Board Members – Dr. Hackett**

Dr. Hackett recognized board members, Mr. Makhoul, Mr. Schafer and Mrs. Abruzzi as outstanding board members. She thanked them for their service to the Whitehall-Coplay School District.

**7. CORRESPONDENCE TO THE BOARD**

No formal correspondence.

**8. PUBLIC PARTICIPATION**

No public participation.

**9. FISCAL REPORT**

**A. Treasurer's Report:**

Accept the report of the Treasurer as follows: (Attachment A)

Balance as of 10/1/17	\$ 788,587.77
Receipts	\$ 4,722,074.57
Investments Matured	<u>\$ 2,000,000.00</u>
Total Cash Available	\$ 7,510,662.34
Expenses	\$ 4,121,767.86
Fund Invested	<u>\$ 3,100,000.00</u>
Cash Balance as of 10/31/17	\$ 288,894.48

**B. Approve Bills and Salaries:**

Approve the bills and salaries for the various funds. (Attachment B)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

Moved: Mr. Leiner; Seconded Mrs. Koren,  
Vote: Yes 8, No 0, Abstention 0, Absent 1.

**10. EXECUTIVE COMMITTEE MATTERS**

**A. Amend the Whitehall-Coplay School District Compensation Plan**

Amend the Whitehall-Coplay School District Administrators/Supervisors' Compensation Plan to include the position of Supervisor of Sports Medicine. (Attachment C)

**B. Approve Adjudication:**

Approve the adjudication for Student Number 11720 as per the attached resolution. (Attachment D)

**Roll Call:**

Moved: Mr. Taschler; Seconded Mr. Leiner,  
Vote: Yes 8, No 0, Abstention 0, Absent 1.

## 11. FINANCE COMMITTEE MATTERS

### A. Approve Per Capita Tax Exonerations and/or Tax Refunds:

1. Authorize refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated.  
(Attachment E)

Moved: Mr. Leiner; Seconded Mr. Schafer,

Vote: Yes 8, No 0, Abstention 0, Absent 1.

## 12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

### A. Approve Graduation Date with Lehigh University:

Approve the graduation date of Monday, June 4, 2018 at 7:00 p.m., to be held at Lehigh University.

### B. Approve Field Trip Requests:

Approve the following field trip requests:

Approve the request from Elizabeth Long, Advisor, Nicholas Bender, Teacher and one (1) parent chaperone for Middle School Gifted Enrichment students to travel University of Pennsylvania Museum of Archaeology and Anthropology, Philadelphia, PA on Friday, November 17, 2017. Cost to the district: \$288.00 and use of one (1) school bus.

Approve the request from Edward Hong, Choral advisor, for the choral and theatre departments to travel to New York City, on Saturday, November 18, 2017 to see a show and have dinner at no cost to the district.

Samantha Neas, Middle School Science teacher, requests permission for Middle School Science Olympiad students to travel to Bayard Rustin High School on Saturday, January 6, 2018 to compete at the Bayard Rustin Invitational. Snow date is Sunday, January 7, 2018. Cost to district: transportation.

Samantha Neas, Middle School Science teacher, requests permission for Middle School Science Olympiad students to travel to Garnet Valley High School on Saturday, January 27, 2018 to compete at the Garnet Valley Invitational. Snow date is Sunday, January 28, 2018. Cost to district: transportation.

Samantha Neas, Middle School Science teacher, requests permission for Middle School Science Olympiad Team (approximately 26 students) to travel and compete in the Science Olympiad Competition at Juniata College in Huntington, PA on Saturday, April 28, 2017. Students would leave Friday, April 27, 2018 and return home after the competition on April 28, 2017. Cost to the district: 5 substitute teachers for 1 day and 3 (three) passenger school vans.

**12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS – continued**

**B. Approve Field Trip Requests - continued:**

Approve the request from Joseph Krempasky, for the London Club to travel to Europe for ten (10) days, or twelve (12) days, if extended to include Vienna, tentatively beginning on Sunday, June 23, 2019 at no cost to the district.

**C. New Policies - First Reading:**

The following policies have been submitted as a first reading by the Education/Student Activities Committee. (Attachment F)

Section: Local Board Procedures  
Title: Attendance at Meetings via Electronic Communications  
Number: 006.1

Section: Programs  
Title: Title I – Comparability of Services  
Number: 150

**D. Policy Revisions - First Reading:**

The following policies have been submitted as a first reading by the Education/Student Activities Committee. (Attachment G)

Section: Programs  
Title: Nondiscrimination – Qualified Students with Disabilities  
Number: 103.1

Section: Programs  
Title: Gifted Education  
Number: 114

Section: Pupils  
Title: Foreign Exchange Students  
Number: 239

Moved: Mrs. Gaugler; Seconded Mr. Taschler,  
Vote: Yes 8, No 0, Abstention 0, Absent 1.

**13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS**

**A. Approve Daku Auto Body Shop Agreement:**

Approve the advertising agreement between the Whitehall-Coplay School District and Daku Auto Body Shop beginning August 14, 2017 for a period of one year. (Attachment H)

**B. Approve Addendum to Master Architectural Agreement with Breslin, Ridyard, Fadero Architects:**

Approve the addendum to the Master Architectural Agreement with Breslin, Ridyard, Fadero Architects, for Whitehall-Coplay Middle School Roof Restoration, Repairs and Interior Alterations as per Exhibit B-003. (Attachment I)

**Roll Call**

Moved: Mr. Schafer; Seconded Mr. Taschler,

Vote: Yes 7, No 1(Eberhart), Abstention 0, Absent 1.

**14. ADMINISTRATIVE MATTERS**

**A. Approve Teacher Education Credit Salary Increases:**

Recognize the professional employees who have successfully completed credits beyond his/her degree as per the agreement between the Whitehall-Coplay School District and the Whitehall-Coplay Education Association. (Attachment J)

**B. Approve Amended Salary:**

Approve the amended salary for Meghan Malpedo, High School Art teacher, from M step 5 rate of \$54,514 (August 14, 2017 Agenda) to M+15 step 5 rate of \$55,779, retroactive for the 2017-2018 school year.

**C. Approve Resignations:**

Approve the following Resignation(s):

Mark Fatzinger, Drama Club advisor at the Middle School, effective at the close of business on October 17, 2017. (Resignation)

Flavian Atiyeh, Guidance Secretary at the Middle School, effective at the close of business on November 1, 2017. (Resignation- revised date)

Leopold Bonisese, Math Para-Educator at the Middle School, effective at the close of business on November 4, 2017. (Resignation)

**14. ADMINISTRATIVE MATTERS – continued**

**C. Approve Resignations - continued:**

Karen Reichard, Part-Time Alternative Education Counselor, effective at the close of business November 13, 2017 and her appointment as District-wide Emotional Support Interventionist at current hourly rate, not to exceed 29.5 hours per week, effective immediately thereafter.

Shauna Wilkins, Receptionist/Secretary at the District Office, effective at the close of business on November 30, 2017. (Resignation)

Catherine Hertzog, Emotional Support Teacher at the Middle School, effective at the close of business January 10, 2018. (Resignation)

**D. Approve FMLA Leaves:**

Approve FMLA leaves for the following:

Employee # 019955, Learning Support teacher at Zephyr Elementary School, effective October 17, 2017 and not to exceed 12 weeks.

Employee # 038230, Guidance secretary at the High School, effective October 30, 2017 and not to exceed 12 weeks

Employee # 043200, First Grade teacher at Gockley Elementary School, effective December 4, 2017 and not to exceed 12 weeks.

Employee # 003069, Kindergarten teacher at Gockley Elementary School, effective February 28, 2018 and not to exceed 12 weeks.

**E. Approve Appointments:**

Appoint the following, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
<b>ADMINISTRATIVE</b> Christopher Ohocinski	District Wide Supervisor of Sports Medicine	\$50,000 (pro-rated)	Date to be determined by Superintendent

(Replacing Sean Harkcom – resigned)

**14. ADMINISTRATIVE MATTERS – continued**

**E. Approve Appointments - continued:**

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
<b>SALARIED SUBSTITUTE</b>			
Sarah Dreisbach	Middle School 8 <sup>th</sup> Grade Inclusion	\$47,485 B+15 Step 1 (pro-rated)	10/19/2017 through the end of the third marking period of the 2017-2018 school year
(Replacing employee # 001228 - Childrearing Leave Extension)			
Danielle Monroe	High School English	\$50,346 M Step 1 (pro-rated)	11/14/2017
(Replacing employee #012800 – FMLA & Concurrent Childrearing Leave)			
<b>LONG TERM SUBSTITUTE (45-89 DAYS)</b>			
Alyssia Wechsler	High School Family & Consumer Science/Business	\$150.00	12/3/2017
(Replacing employee # 008540 – FMLA)			
Taylor McKeown	High School English	\$150.00	11/20/2017
(Replacing employee #001651 – FMLA)			
<b>SUPPORT STAFF</b>			
Megan Ehrig	Middle School Guidance Secretary	\$31,711 Level I 35hrs/weekly	10/30/2017
(Replacing Flavian Atiyeh – resigned)			
<b>PARAPROFESSIONALS</b>			
Stacey Banko	Middle School Special Ed. Inclusion/ Reading Support	\$18.34 27.5 hrs. /wk.	10/17/2017
(Replacing Frances Moore - resigned)			



**14. ADMINISTRATIVE MATTERS – continued**

**E. Approve Appointments - continued:**

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
<b>PARAPROFESSIONALS - continued</b>			
Erin Reichenbach	Gockley Reading Support	\$17.27 27.5 hrs. /wk.	11/6/2017
(Replacing Lori Jo Rassler - transfer)			
Alicia Sands	District Wide ELL	\$17.27 27.5 hrs. /wk.	11/14/2017
(New position)			
<b>CAFETERIA</b>			
Karen Wallitsch	Zephyr Elementary	\$12.75 3 hrs. /daily	11/14/2017
(Replacing Amanda Thompson - resigned)			
<b>BUS AIDE</b>			
Betsy Durant	District Wide	\$18.34 1.5hrs/ Tues. & Thurs.	10/24/2017
(New position)			
<b>BUS DRIVER</b>			
Approve the following bus driver at salary and rates in accordance with the Bus Driver's Agreement.			
Matthew Matika			

**14. ADMINISTRATIVE MATTERS – continued**

**F. Approve Coaches:**

Appoint the following coaches for the 2017 –2018 season pending receipt of all credentials and clearances:

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
1. Jamison Barnhart	Assistant Coach, Boys Basketball	\$4225
2. Jeff Brosky	Assistant Coach, Boys Basketball	\$4225
3. Eric Dogmanits	Assistant Coach, Boys Basketball	Volunteer
4. Corey Frantz	Assistant Coach, Boys Basketball	\$4225
5. James Luchansky	Assistant Coach, Boys Basketball	Volunteer
6. Chris Moran	Assistant Coach, Boys Basketball	Volunteer
7. Scott Kolumber	Assistant Coach, Boys Basketball (MS)	\$2112.50 (1/2)
8. Steven Snyder	Assistant Coach, Boys Basketball (MS)	\$2112.50 (1/2)
9. Herman Cruz	Assistant Coach, Girls Basketball	\$4225
10. Ashley Koren	Assistant Coach, Girls Basketball	\$4225
11. Mary Lisicky	Assistant Coach, Girls Basketball	Volunteer
12. James Price	Assistant Coach, Girls Basketball	Volunteer
13. Laurie Seagreaves	Assistant Coach, Girls Basketball	Volunteer
14. Katie Dawson	Assistant Coach, Girls Basketball (MS)	Volunteer
15. Steve Nemeth	Assistant Coach, Girls Basketball (MS)	\$4225
16. Mark Freeman	Assistant Coach, Swimming	\$2999
17. David Seeloff	Assistant Coach, Swimming	\$2999
18. Joseph Attieh	Assistant Coach, Wrestling	Volunteer
19. Doug Bonshak	Assistant Coach, Wrestling	\$3954
20. Ryan Heimbach	Assistant Coach, Wrestling	\$3954
21. Frank Piff	Assistant Coach, Wrestling	\$3954
22. Luke Roth	Assistant Coach, Wrestling	Volunteer
23. Frank Rudolph	Assistant Coach, Wrestling	Volunteer

**G. Approve Substitute Personnel:**

Approve the attached list of substitute personnel for the 2017 – 2018 school year. (Attachment K)

**H. Approve Residency of Institutional Children:**

Acknowledge residency of the following and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment L)

**14. ADMINISTRATIVE MATTERS – continued**

**I. Approve Tutorial Agreements with National Hospital for Kids in Crisis:**

Approve the Tutorial Agreements between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of education services for resident pupils. (Attachment M)

**J. Approve Affidavits:**

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2017 – 2018 school year. (Attachment N)

**K. Approve Teacher Induction Participants:**

Approve the following as participants in the Teacher Induction Program for the 2017 – 2018 school year as per the teacher’s contract:

<u>Mentor</u>	<u>Mentor Amount</u>	<u>Teacher</u>
Charles Gerancher	\$650.00	Nicole Huie

**Roll Call**

Moved: Mr. Taschler; Seconded Mr. Leiner,  
Vote: Yes 7, No 0, Abstention 1, Absent 1.

**15. SUPERINTENDENT’S REPORT**

**A.** PTO Plus Report

**B.** Mr. Davidson introduced Christopher Ohocinski, Supervisor of Sports Medicine.

**16. UPCOMING MEETING DATES**

Tuesday	Nov. 28	Committee Meetings Operations/Transportation Finance/Personnel Education/Student Activities	4:00 p.m.
Tuesday	Dec. 5	Reorganization Meeting	5:00 p.m.
Tuesday	Dec. 5	Special Board Meeting	5:15 p.m.
Monday	Dec. 11	School Board Meeting	7:00 p.m.

**16. UPCOMING MEETING DATES - continued**

Monday	Dec. 18	Committee Meetings	
		Education/Student Activities	4:00 p.m.
		Operations/Transportation	
		Finance/Personnel	

**17. OTHER MATTERS/INFORMATION**

Mr. Leiner thanked Mr. Makhoul and Mr. Schafer for serving on the School Board.

**18. ADJOURNMENT**

A motion by Mr. Taschler, seconded by Mr. Leiner, to adjourn. The meeting adjourned at 8:36 p.m.

Respectfully Submitted,

Mr. J. Michael Malay, Jr.  
Board Secretary