

**WHITEHALL-COPLAY SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES**

Monday, January 22, 2018 – 5:30 p.m.

1. CALL TO ORDER..... President Mr. Grim

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ATTENDANCE (ROLL CALL)

The meeting was called to order at 5:30 p.m. by the President, Mr. Grim.
Present were: Mr. Eberhart, Mr. Fonzone, Mrs. Gaugler, Mrs. Koren,
Mr. Shields, and Mr. Williams.
Also present were Dr. Hackett, Mr. Schiffert, Mr. Malay and Attorney Mintz.
Absent two (2); Mr. Leiner and Mr. Taschler

4. NOTICE OF EXECUTIVE SESSION(S)

A. Monday, January 22, 2018 at 5:15 p.m. for discussion of personnel matters.

5. MINUTES OF PREVIOUS MEETINGS

- A. The minutes of the December 11, 2017 School Board Meeting be approved as presented.
- B. The minutes of the December 18, 2017 Education/Student Activities Committee, Operations/Transportation Committee, and Finance/Personnel Committee meetings be approved as presented.

Moved: Mr. Williams; Seconded Mrs. Koren,
Vote: Yes 7, No 0, Abstention 0, Absent 2.

6. RECOGNITIONS AND PRESENTATIONS

No formal recognitions or presentations

7. CORRESPONDENCE TO THE BOARD

No formal correspondence presented

8. PUBLIC PARTICIPATION

No public participation on agenda items

9. EXECUTIVE COMMITTEE MATTERS

A. Committee Appointments – 2018:

Committee Appointments as approved by the Board President for the 2018 year.
(Attachment A)

B. Approve Weidenhammer Consulting Group Proposal:

Approve the Weidenhammer Consulting Group proposal from January 1, 2018
through June 30, 2018. (Attachment B)

Roll Call

Moved: Mrs. Koren; Seconded Mr. Fonzone,

Vote: Yes 7, No 0, Abstention 0, Absent 2.

10. FISCAL REPORT

A. Treasurer’s Report:

Accept the report of the Treasurer as follows: (Attachment C)

Balance as of 12/01/17	\$ 1,079,840.31
Receipts	\$ 3,866,470.22
Investments Matured	<u>\$ 6,300,000.00</u>
Total Cash Available	\$11,246,310.53
Expenses	\$ 8,483,886.41
Funds Invested	<u>\$ 800,000.00</u>
Cash Balance as of 12/31/17	\$ 1,962,424.12

10. FISCAL REPORT - continued

B. Approve Bills and Salaries:

Approve Bills and Salaries for the various funds: (Attachment D)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

11. FINANCE COMMITTEE MATTERS

A. Approve Per Capita Tax Exonerations and/or Tax Refunds:

1. Authorize refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated.
2. Exonerate from the per capita tax to the Township of Whitehall numbers 830 to 952 inclusive, for the fiscal year July 1, 2017 to June 30, 2018.
(Attachment E)

Moved: Mr. Williams; Seconded Mr. Shields,
Vote: Yes 7, No 0, Abstention 0, Absent 2.

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

A. Approve Graduation Contract with Lehigh University:

Approve a contract with Lehigh University for the purpose of holding graduation on Monday, June 4, 2018 at 7:00 p.m., pending solicitor's and administration's approval. (Attachment F)

B. Approve Field Trip Requests:

Mr. Kevin Miller, Band Director, requests permission for four (4) sixth grade Middle School band students to travel to the Dingmans-Delaware Middle School in Dingmans Ferry, DE on Friday, January 19, 2018. Cost to the district: substitute and one (1) van.

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS - continued

B. Approve Field Trip Requests - continued:

Mr. Matthew Tanzos, music teacher, requests permission for the Whitehall-Coplay Marching Band (approximately 40 students) to participate in a spring trip to New York City, NY on Saturday May 12, 2018. Cost to district: None

C. New Policy - First Reading:

The following policy has been submitted as a first reading by the Education/Student Activities Committee. (Attachment G)

Section: Property
Title: Naming Rights for School District Facilities
Number: 702.2

Roll Call

Moved: Mrs. Gaugler; Seconded Mr. Fonzone,
Vote: Yes 7, No 0, Abstention 0, Absent 2.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. Approve St. Lukes Sports Medicine Service Agreement:

Approve the St. Lukes Sports Medicine Service Agreement with the Whitehall-Coplay School District pending administration's and solicitor's approval. (Attachment H)

Roll Call

Moved: Mr. Williams; Seconded Mr. Fonzone,
Vote: Yes 7, No 0, Abstention 0, Absent 2.

B. Approve Lehigh Carbon Community College Resolution:

Approve the Resolution for the Lehigh Carbon Community College to acquire and convey real estate in accordance with section 2.2 of the rules, regulations and procures for Lehigh carbon Community College. (Attachment I)

Roll Call

Moved: Mr. Eberhart; Seconded Mr. Williams,
Vote: Yes 7, No 0, Abstention 0, Absent 2.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS – continued

C. Approve Addendum to Master Architectural Agreement:

Approve the addendum to the Master Architectural Agreement with Breslin, Ridyard and Fadero Architects for Whitehall Football Stadium scoreboard replacement as per exhibit B-004 and Fiber Optic Network Extension as per exhibit B-005. (Attachment J and K)

D. Approve the Amended Addendum to Master Architectural Agreement:

Approve the amended addendum to the Master Architectural Agreement with Breslin, Ridyard and Fadero Architects for Whitehall-Coplay Middle School roof restoration, repairs, interior alterations and football stadium field house upgrades as per exhibit B-003. (Attachment L)

E. Approve Contract with Blackboard:

Approve the contract with Blackboard for Blackboard Web Community software. (Attachment M)

Roll Call

Moved: Mr. Shields; Seconded Mrs. Gaugler,
Vote: Yes 7, No 0, Abstention 0, Absent 2.

14. ADMINISTRATIVE MATTERS

A. Approve Resignations/Retirements:

Approve the following resignations/retirements:

Jenae Yaniger, paraeducator at the Middle School, effective at the close of business on December 12, 2017. (resignation)

Randi Kaplan, Rehearsal Accompanist and Music Director for the Spring Musical at the High School, effective at the close of business on December 13, 2017. (resignation)

Sarah Dreisbach, 8th Grade Inclusion Salaried Substitute at the Middle School, effective at the close of business on January 5, 2018. (resignation)

Patricia Sheehan, cafeteria monitor at Steckel Elementary School, effective at the close of business on February 6, 2018. (resignation)

14. ADMINISTRATIVE MATTERS - continued

A. Approve Resignations/Retirements - continued:

Approve the following resignations/retirements - continued:

Christine Young, paraeducator at Gockley Elementary School, effective at the close of business on February 28, 2018. (resignation)

Joseph Dinbokowitz, bus driver for the District, effective at the close of business on December 26, 2017. (retirement)

Cindy Bankos, cafeteria employee at the Middle School, effective at the close of business on April 1, 2018. (retirement)

Shirley Adams, cafeteria employee at the Steckel Elementary School, effective at the end of the 2017-2018 school year. (retirement)

Debra Paul, cafeteria employee at the Steckel Elementary School, effective at the end of the 2017-2018 school year. (retirement)

B. Approve FMLA Leave:

Approve FMLA leave for the following:

Employee # 006570, Maintenance for the District, effective March 20, 2018 and not to exceed 12 weeks.

C. Approve Appointments:

Appoint the following, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
TEMPORARY PROFESSIONAL			
Sarah Dreisbach	Middle School Emotional Support	\$48,448 B+15 Step 2 (pro-rated)	1/8/2018
(Replacing Catherine Hertzog - resigned)			
LONG TERM SUBSTITUTE (45-89 DAYS)			
Christine Young	Gockley Kindergarten	\$150.00	2/28/2018

(Replacing employee # 003069 – FMLA)

14. ADMINISTRATIVE MATTERS – continued

C. Approve Appointments - continued:

COACHES

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
<u>2017-18 Coaching</u>		
1. Steven Mondschein	Assistant Coach, Baseball	Volunteer
2. Michael O'Boyle	Assistant Coach, Baseball	Volunteer
3. Chris Raber	Assistant Coach, Baseball	\$3954
4. Christopher Saliby	Assistant Coach, Baseball (1/2)	\$1977
5. Steve Weidner	Assistant Coach, Baseball	\$3954
6. Zachary Winter	Assistant Coach, Baseball (1/2)	\$1977
7. Art Getchius	Assistant Coach, MS Softball	\$3954
8. Ed Stinner	Assistant Coach, MS Softball	\$3954
9. Deanna Stinner	Assistant Coach, Softball	Volunteer
10. Kyle Stinner	Assistant Coach, Softball	\$3954
11. Guillermo Varela	Head Coach, Boys' Tennis	\$3136
12. Adrienne Costenbader	Assistant Coach, Track and Field	\$2999
13. Brooke Hamscher	Assistant Coach, Track and Field (1/2)	\$1499.50
14. Vanessa Hadeed	Assistant Coach, Track and Field	Volunteer
15. Kyleem Harrison	Assistant Coach, Track and Field (1/2)	\$1499.50
16. Tyler Miller	Assistant Coach, Track and Field	\$2999
17. Glenn Reightler	Assistant Coach, Track and Field	\$2999
18. Scott Schmalzer	Assistant Coach, Track and Field	\$2999
19. Ralph Yeager	Assistant Coach, Track and Field	Volunteer
20. Doug Barriner	Assistant Coach, Boys' Volleyball	\$2954
21. Andrew Fehnel	Assistant Coach, Boys' Volleyball	Volunteer
22. Alex VanNattern	Assistant Coach, Boys' Volleyball	Volunteer
<u>2018-19 Coaching</u>		
1. Michael Lelko	Head Coach, Cross Country	\$3136
2. Jennifer Bodnar	Head Coach, Field Hockey	\$4500
3. Brian Gilbert	Head Coach, Football	\$9138
4. John Conrad	Head Coach, Golf	\$3136
5. Christopher Bastidas	Head Coach, Boys Soccer	\$4500
6. Christopher Bleam	Head Coach, Girls Soccer	\$4500

14. ADMINISTRATIVE MATTERS – continued

D. Approve Substitute Personnel:

Approve the attached list of substitute personnel for the 2017-2018 school year. (Attachment N)

E. Approve Club/Extracurricular Advisors:

For the 2017 – 2018 School Year - **High School:**

<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Muen Lee Edward Hong	Spring Musical Music Director	\$1,150.00
Muen Lee Edward Hong	Spring Musical Rehearsal Acc.	\$950.00
Phillip Eempio	Science Olympiad	\$925.00 (pro-rate)
Elizabeth Burnett	Indoor Colorguard	\$1,557.00

F. Approve Teacher Induction Participant:

Approve the following as participants in the Teacher Induction Program for the 2017-2018 school year as per the teacher’s contract:

<u>Mentor</u>	<u>Amount</u>	<u>Teacher</u>
1. Clare Persing	\$ 325.00	Sarah Dreisbach

G. Approve Tutorial Agreement with National Hospital for Kids in Crisis:

Approve the Tutorial Agreement between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of educational services for resident pupils. (Attachment O)

H. Approve Residency of Institutional Children:

Acknowledge residency of the following and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment P)

I. Approve Affidavits:

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2017– 2018 school year. (Attachment Q)

Roll Call

Moved: Mr. Fonzone; Seconded Mrs. Gaugler,
Vote: Yes 6, No 1(Koren), Abstention 0, Absent 2.

15. SUPERINTENDENT’S REPORT

Dr. Hackett mentioned two upcoming meetings; the State of the Region luncheon that will be held on Thursday, February 8 from 11:30 a.m. - 1:00 p.m. at Fellowship Community in the Zentz Community Center and the Full Day Kindergarten Meeting which will be held on Tuesday, February 13 at 6:00 p.m. in the High School LGI Room.

16. UPCOMING MEETING DATES

Monday	February 12	School Board Meeting	7:00 p.m.
Monday	February 26	Committee Meetings Operations/Transportation Finance/Personnel Education/Student Activities	4:00 p.m.

17. OTHER MATTERS / INFORMATION

18. ADJOURNMENT

A motion by Mrs. Koren, seconded by Mr. Williams, to adjourn. The meeting adjourned at 5:47p.m.

Respectfully Submitted,

J. Michael Malay, Jr.
Board Secretary