

# WHITEHALL-COPLAY SCHOOL DISTRICT

## SCHOOL BOARD MEETING MINUTES

Monday, February 12, 2018 – 7:00 p.m.

1. **CALL TO ORDER**..... President Mr. Grim

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

3. **ATTENDANCE (ROLL CALL)**

The meeting was called to order at 7:00 p.m. by the President, Mr. Grim.  
Present were: Mr. Eberhart, Mr. Fonzone, Mrs. Gaugler, Mrs. Koren,  
Mr. Leiner, Mr. Shields, Mr. Taschler and Mr. Williams.  
Also present were Dr. Hackett, Mr. Schiffert, Mr. Malay and  
Attorney Sultanik.

4. **NOTICE OF EXECUTIVE SESSION(S)**

A. Monday, February 12, 2018 6:00 p.m., for discussion of personnel and legal matters.

5. **MINUTES OF PREVIOUS MEETINGS**

A. The minutes of the January 22, 2018 School Board Meeting be approved as presented.

B. The minutes of the January 22, 2018 Education/Student Activities Committee,  
Operations/Transportation Committee and the Finance/Personnel Committee  
meetings be approved as presented.

Moved: Mr. Leiner; Seconded Mr. Williams,  
Vote: Yes 9, No 0, Abstention 0, Absent 0.

**6. RECOGNITIONS AND PRESENTATIONS**

**A. Student Council President– Genesis Perez, President**

Genesis reported that all wishes from Grant – A Wish were completed before break. At the Mini-THON committee meeting on February 5 they distributed business letters to everyone in student council to help increase donations. On February 14 they will hold a Mini-THON kick-off assembly with the assistant director at Four Diamonds; Gail Frassetta. Registration will immediately follow the assembly beginning February 20 through March 2. The Five Below fundraiser for Mini-THON begins March 24 through March 31. A Chick-Fil-A spirit night for Mini-THON will be held on March 7 from 5:00 p.m. to 7:00 p.m.

The Region G conference on February 16 at the Fleetwood High School will give students the opportunity to sign up for their workshop. At their February meeting they will start planning for the March Madness activity period.

**B. School Board Recognition – Dr. Hackett**

Dr. Hackett thanked the School Board members for their service.

**C. Operation Veteran Recognition - Dr. Hackett**

Veteran honored: Mr. John Ferreira

Dr. Hackett presented an honorary diploma to Mr. John Ferreira’s son, John D. Ferreira. He thanked the Board members and told them that his father had wanted this diploma for a long time.

**7. CORRESPONDENCE TO THE BOARD**

LCCC’s Trustee - at – Large position on the College Board of Trustees is open.  
LCCC’s Whitehall-Coplay School District trustee position is open.

**8. PUBLIC PARTICIPATION**

No public participation on agenda items

**9. EXECUTIVE COMMITTEE MATTERS**

**A. Approve the Agreement with Mrs. Karen Nicholas**

Approve the agreement appointing Mrs. Karen Nicholas as substitute Elementary Principal at Steckel Elementary beginning February 20, 2018. (Attachment A)

**Roll Call**

Moved: Mr. Fonzone; Seconded Mr. Taschler,  
Vote: Yes 9, No 0, Abstention 0, Absent 0.

**9. EXECUTIVE COMMITTEE MATTERS - continued**

**B. Approve Adjudications:**

Approve the adjudication for Student Number 12773 as per the attached resolution. (Attachment B)

**Roll Call**

Moved: Mr. Taschler; Seconded Mrs. Gaugler,

Vote: Yes 9, No 0, Abstention 0, Absent 0.

**10. FISCAL REPORT**

**A. Treasurer's Report:**

Accept the report of the Treasurer as follows: (Attachment C)

Balance as of 1/01/18	\$ 1,962,424.12
Receipts	\$ 2,325,351.34
Investments Matured	\$ <u>2,000,000.00</u>
 Total Cash Available	 \$ 6,287,775.46
 Expenses	 \$ 4,036,189.81
Funds Invested	\$ <u>1,600,000.00</u>
Cash Balance as of 1/31/18	\$ 651,585.65

**B. Approve Bills and Salaries:**

Approve the bills and salaries for the various funds. (Attachment D)

1. General Fund
2. Cafeteria Fund
4. Capital Projects Fund
5. Capital Reserve Fund

**11. FINANCE/PERSONNEL COMMITTEE MATTERS**

**A. Approve Per Capita Tax Exonerations and/or Tax Refunds:**

1. Exonerate from the per capita tax to the Township of Whitehall numbers 953 to 986 inclusive, for the fiscal year July 1, 2017 to June 30, 2018.
2. Authorize refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated. (Attachment E)

**Roll Call**

Moved: Mr. Leiner; Seconded Mr. Fonzone,  
Vote: Yes 9, No 0, Abstention 0, Absent 0.

**B. Adopt 2018-2019 Preliminary Budget:**

Adopt the Preliminary General Fund Budget of the Whitehall-Coplay School District for the 2018-2019 school year. (Attachment F)

**Roll Call**

Moved: Mr. Leiner; Seconded Mr. Williams,  
Vote: Yes 7, No 2 (Eberhart, Taschler), Abstention 0, Absent 0.

**C. Authorize Administration to Apply for Act 1 Budget Exceptions:**

Authorize the Administration to apply to the Pennsylvania Department of Education for Act 1 Referendum exceptions as permitted in the above adopted preliminary budget.

**Roll Call**

Moved: Mr. Leiner; Seconded Mr. Fonzone,  
Vote: Yes 5, No 4 (Eberhart, Gaugler, Leiner, Taschler), Abstention 0, Absent 0.

**D. Approve Joint Fuel Bids with Parkland School District:**

Approve awarding the Differential Price on the Diesel Fuel Bid to Talley Petroleum, Grantville, PA and Gasoline Bid to PAPCO, Aston, PA commencing July 1, 2018 and ending on June 30, 2019. This bid was conducted jointly with the Parkland School District. (Attachment G)

**Roll Call**

Moved: Mr. Leiner; Seconded Mr. Taschler,  
Vote: Yes 9, No 0, Abstention 0, Absent 0.

**12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS**

**A. New Policy - Second Reading:**

The following policy has been submitted as a second reading by the Education/Student Activities Committee. (Attachment H)

Section: Property  
Title: Naming Rights for School District Facilities  
Number: 702.2

**Roll Call**

Moved: Mrs. Gaugler; Seconded Mr. Leiner,  
Vote: Yes 9, No 0, Abstention 0, Absent 0.

**B. Approve Field Trip Requests:**

Edward Hong, Choral Director, requests permission for the High School Choral to travel and compete in the District Chorus Festival at Blue Mountain High School in Orwigsburg, PA on Thursday, January 25, 2018. Cost to the district: use of one (1) school van.

Matthew Tanzos, Band Director, requests permission for two (2) students to travel and participate in the PMEA Region Band at Middletown High School in Middletown, PA on Thursday, February 22, 2018. Cost to the district: use of one (1) school van.

Edward Hong, Choral Director, requests permission for the PMEA Region Chorus participants to travel and compete at Annville Cleona Jr. /Sr. High School in Annville, PA beginning Thursday, March 1, through Saturday, March 3, 2018. Cost to the district: use of one (1) school van.

Moved: Mrs. Gaugler; Seconded Mr. Taschler,  
Vote: Yes 9, No 0, Abstention 0, Absent 0.

**13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS**

No Operation/Transportation Committee Matters on agenda

**14. ADMINISTRATIVE MATTERS**

**A. Approve FMLA Leave:**

Approve FMLA leave for the following:

Employee #005260, administrator, effective January 30, 2018 and not to exceed 12 weeks.

Employee #011795, secretary at the District Office, effective February 12, 2018 and not to exceed 12 weeks.

Employee #020415, secretary at the Middle School, effective February 14, 2018 and not to exceed 12 weeks.

**B. Approve FMLA Leave and Concurrent Childrearing Leave:**

Approve FMLA leave and concurrent childrearing leave for the following:

Employee #008800, teacher at the Middle School, effective April 23, 2018 and not to exceed 12 weeks and concurrent childrearing leave not to exceed one year.

**C. Approve Uncompensated Leave:**

Approve Uncompensated Leave for the following:

Emp. # 016010, paraprofessional at the Middle School, effective January 12, 2018 and not to exceed one year.

Emp. # 022400, bus driver for the school district, effective February 5, 2018 and not to exceed one year.

**D. Approve Appointments:**

Appoint the following, upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
<b>LONG TERM SUBSTITUTE (45-89 DAYS)</b>			
Connie Henninger	Middle School 8 <sup>th</sup> Grade Inclusion	\$150.00	1/8/2018

(Replacing employee # 001228 – FMLA/concurrent childrearing leave)

**14. ADMINISTRATIVE MATTERS – continued**

**D. Approve Appointments - continued:**

<u>Proposed Name</u>	<u>Effective Assignment</u>	<u>Rate</u>	<u>Date</u>
<b>CAFETERIA MONITORS</b>			
Lori Gober	Steckel	\$12.50 2.25hrs daily	Date to be determined by Superintendent

(Replacing Patricia Sheehan - resignation)

**BUS AIDE**

Caitlin Gartner	District Wide	\$11.67 part time	2/14/2018
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(Replacing Patricia Sheehan – resignation)

**COACHES**

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
<u>2017-18 Coaching</u>		
1. Michael Deutsch	Assistant Coach, Softball	Volunteer
2. Erin Dolan	Assistant Coach, Softball (1/2)	\$1977
3. Jay Lehr	Assistant Coach, Softball	Volunteer
4. Jeff Vivian	Assistant Coach, Softball (1/2)	\$1977
5. Justin Bass	Assistant Coach, Boys’ Tennis	\$2046
6. Jeff Brosky	Assistant Coach, MS Boys Volleyball	\$2454
7. Ryan Christman	Assistant Coach, MS Boys Volleyball	Volunteer
8. Angela Eibach	Assistant Coach, MS Boys Volleyball	Volunteer
9. Alex Fortna	Assistant Coach, Boys Volleyball	Volunteer
10. Kathleen Messing	Assistant Coach, Boys Volleyball	Volunteer

**E. Approve Substitute Personnel:**

Approve the attached list of substitute personnel for the 2017-2018 school year.  
(Attachment I)

**14. ADMINISTRATIVE MATTERS – continued**

**F. Approve Affidavits:**

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2017-2018 school year. (Attachment J)

**G. Approve Residency of Institutional Children:**

Acknowledge residency of the following and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment K)

**H. Approve Tutorial Agreements with National Hospital for Kids in Crisis:**

Approve the Tutorial Agreements between Whitehall-Coplay School District and the National Hospital for Kids in Crisis for the provision of education services for resident pupils. (Attachment L)

**I. Approve School Staffing and Transportation Agreement with Person Directed Supports, Inc.:**

Approve the Agreement between Whitehall-Coplay School District and the Person Directed Supports, Inc. for the provision of school staffing and transportation. (Attachment M)

**Roll Call**

Moved: Mr. Taschler; Seconded Mrs. Gaugler,  
Vote: Yes 9, No 0, Abstention 0, Absent 0.

**15. SUPERINTENDENT’S REPORT**

**A. PTO Plus Report – Mrs. Fillman**

Mrs. Fillman noted that the PTO Plus Facebook page had 4,250 hits on their Full Time Kindergarten Information Night post. The Harlem Wizards game will be held at the High School gymnasium on Thursday, March 22 at 7:00 p.m., doors open at 6:00 p.m. The opposing team will consist of five (5) teachers from each school and five (5) high School students. A successful Book Fair Bingo was held at Gockley. The next fundraiser will be selling Gertrude Hawk Easter candy. Philly Pretzels is putting together a fundraiser packet that we will be able to use year-round.

She thanked Laura Vandegrift for keeping all volunteer clearances updated. Many thanks to teachers and principals for supporting their efforts; but a very special thanks to the maintenance crew who have waited for them to finish their events so they could finish cleaning up. “They are always so friendly to us and we appreciate them!”



**16. OTHER MATTERS/INFORMATION/DISCUSSION ITEMS**

A. Full Day Kindergarten Presentation; Tuesday, February 13, 2018 at 6:30 p.m. in the High School L.G.I. Room

**17. UPCOMING MEETING DATES**

Monday	February 26	Committee Meetings Operations/Transportation Finance/Personnel Education/Student Activities	4:00 p.m.
Monday	March 12	School Board Meeting	7:00 p.m.
Monday	March 26	Committee Meetings Education/Student Activities Operations/Transportation Finance/Personnel	4:00 p.m.

**18. ADJOURNMENT**

A motion by Mr. Leiner, seconded by Mr. Taschler, to adjourn. The meeting adjourned at 7:28 p.m.

Respectfully Submitted,

J. Michael Malay, Jr.  
Board Secretary