

WHITEHALL-COPLAY SCHOOL DISTRICT

School Board Meeting Minutes Monday, August 14, 2017 – 7:00 p.m.

1. **CALL TO ORDER**..... President Mr. Grim

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

3. **ATTENDANCE (ROLL CALL)**

The meeting is called to order at 7:00 p.m. by the Vice-President, Mr. Schafer.

Present were: Mrs. Abruzzi, Mrs. Koren, Mr. Leiner, and Mr. Makhoul.

Also present were Dr. Hackett, Mr. Malay, and Attorney Sultanic.

Absent: (4) Mr. Grim, Mr. Eberhart, Mrs. Gaugler and Mr. Taschler

Also Absent: (1) Mr. Schiffert

4. **NOTICE OF EXECUTIVE SESSION(S)**

A. Monday, August 14, 2017, at 6:00 p.m. for discussion of personnel and legal matters.

5. **MINUTES OF PREVIOUS MEETINGS**

A. The minutes of the July 10, 2017, School Board Meeting be approved as presented.

Moved: Mr. Leiner; Seconded Mrs. Abruzzi,

Vote: Yes 5, No 0, Abstention 0, Absent 4.

6. **RECOGNITIONS AND PRESENTATIONS**

No recognitions or presentations.

7. **CORRESPONDENCE TO THE BOARD**

No formal correspondence.

8. **PUBLIC PARTICIPATION**

Relay for Life - Michael Helfrich

Mr. Helfrich noted that the relay raised \$45,596.00. Buca Di Beppo supplied food to 50 survivors that were in attendance. He also thanked Mr. Davidson and staff for opening up the High School due to the rain.

8. PUBLIC PARTICIPATION - continued

Summer Breakfast Program – Sheri Noctor

Mrs. Noctor provided updates about the Summer Breakfast program that is held at St. John’s Lutheran Church in Whitehall. Over 1,310 meals were served, including breakfast and lunches that were sent home with the children. On Fridays, they would send food home with the families for the weekend. The program will continue for two more weeks. The committee is looking into future sites for next year in the Fullerton and Coplay areas.

9. EXECUTIVE COMMITTEE MATTERS

A. Whitehall Township Public Library

Approve the appointment of Denise Shaffer to the Whitehall Township Public Library’s Board of Trustees to fill a three-year term on the Library Board. This term will expire effective June 30, 2020, at the close of business. (Attachment A)

Approve the reappointment of Judith Ott to the Whitehall Township Public Library’s Board of Trustees to fill a three-year term on the Library Board. This term will expire effective June 30, 2020, at the close of business. (Attachment B)

Moved: Mrs. Koren; Seconded Mr. Leiner,
Vote: Yes 5, No 0, Abstention 0, Absent 4.

10. FISCAL REPORT

A. Treasurer’s Report:

Accept the report of the Treasurer as follows: (Attachment C)

Balance as of 7/1/17	\$ 501,893.07
Receipts	\$ 4,330,159.27
Investments Matured	\$ <u>1,570,000.00</u>
Total Cash Available	\$ 6,402,052.34
Expenses	\$ 3,647,411.29
Funds Invested	\$ <u>2,300,000.00</u>
Cash Balance as of 7/31/17	\$ 454,641.05

B. Approve Bills and Salaries:

Approve the bills and salaries for the various funds. (Attachment D)

1. General Fund
2. Cafeteria Fund

10. FISCAL REPORT - continued

B. Approve Bills and Salaries - continued:

- 3. Capital Projects Fund
- 4. Capital Reserve Fund

Moved: Mr. Leiner; Seconded Mrs. Abruzzi,
Vote: Yes 5, No 0, Abstention 0, Absent 4.

11. FINANCE COMMITTEE MATTERS

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

A. Approve Community Service for Children, Inc. Pre K Counts Program at Steckel Elementary:

Approve the Community Services for Children, Inc. Pre K Counts Program for the 2017-2018 school year at Steckel Elementary subject to solicitor's approval. (Attachment E)

Roll Call

Moved: Mrs. Koren; Seconded Mrs. Abruzzi,
Vote: Yes 5, No 0, Abstention 0, Absent 4.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. Approve Under Armour, Inc. Contract:

Approve contract among the Whitehall-Coplay School District, Under Armour, Inc. and BSN Sports beginning July 1, 2017, for a period of three years, subject to Solicitor and Administrator approval. (Attachment F)

B. Approve Otis Elevator Company Contract:

Approve contract between the Whitehall-Coplay School District and Otis Elevator Company beginning September 1, 2017, for a period of five years, subject to Solicitor and Administrator approval. (Attachment G)

C. Approve 2017-2018 School Bus Runs and Stops:

Approve the attached list of school bus runs and stops for the 2017-2018 school year. (Attachment H)

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS - continued

D. Approve Baseball/Softball Field Renovation:

Approve the contracts between Hummer Turfgrass Systems, Inc. and Whitehall-Coplay School District for the renovation of the Baseball and Softball fields, subject to Solicitor and Administrator approval. (Co-Stars Contract)(Attachment I)

E. Approve Baseball Fence Purchase and Installation:

Approve the contract between ABE Fence, Inc. and the Whitehall-Coplay School District for the purchase and installation of a fence at the baseball field. (Attachment J)

F. Approve Softball Scoreboard Purchase:

Approve the contract between Nevco, Inc. and Whitehall-Coplay School District for the purchase of the Softball scoreboard. (Co-Stars Contract # 014-084) (Attachment K)

G. Approve Softball Scoreboard Installation:

Approve the contract between KC Sign & Awnings and Whitehall-Coplay School District to install the Softball scoreboard at the Softball field. (Attachment L)

Roll Call

Moved: Mrs. Abruzzi; Seconded Mr. Makhoul,
Vote: Yes 5, No 0, Abstention 0, Absent 4.

14. ADMINISTRATIVE MATTERS

A. Approve Teacher Education Credit Salary Increases:

Recognize the professional employees who have successfully completed credits beyond his/her degree as per the agreement between the Whitehall-Coplay School District and the Whitehall-Coplay Education Association. (Attachment M)

B. Approve Rate for Long Term Paraprofessionals:

Approve the long term substitute rate of \$17.27 for paraprofessionals substituting in a position lasting more than 89 consecutive days or one full semester.

14. ADMINISTRATIVE MATTERS - continued

C. Approve Resignations:

Approve the following Resignations:

Kelly Recker, paraprofessional at the Middle School, effective at the close of business on August 4, 2017. (Resignation)

Perri Lipsky, paraprofessional at the Middle School, effective at the close of business on August 7, 2017. (Resignation)

Tamara Eichelberger, paraprofessional at Zephyr Elementary School, effective at the close of business on August 7, 2017. (Resignation)

D. Approve FMLA Leave:

Approve FMLA Leave to the following:

Emp. # 005450, Cafeteria employee at the High School, effective August 28, 2017, and not to exceed twelve (12) weeks.

Emp. # 001651, English teacher at the High School, effective November 28, 2017, and not to exceed twelve (12) weeks.

Emp. # 08540, Family and Consumer Science teacher at the High School, effective December 3, 2017, and not to exceed twelve (12) weeks.

E. Approve FMLA and Compensated Professional Leave:

Approve FMLA and Compensated Professional Leave to the following:

Emp. # 24000, 4th grade teacher at Zephyr Elementary School, effective October 26, 2017.

F. Approve Childrearing Leave:

Approve Childrearing Leave to the following:

Emp. # 004995, Spanish teacher at the High School, effective May 8, 2017, for the duration of the 2017-2018 school year and not to exceed one and one-half years.

G. Approve Uncompensated Leave:

Approve Uncompensated Leave for the following:

Emp. # 000145, Cafeteria employee at Steckel Elementary School, effective August 28, 2017, and not to exceed one year.

14. ADMINISTRATIVE MATTERS – continued

H. Approve Appointments:

Approve the following appointments upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
PROFESSIONAL			
Meghan Malpedo	High School Art	\$54,514 M Step 5	2017-2018 School Year

(Replacing Allison Dearing - resigned)

Shawn Wydrzynski	Middle School Music	\$52,271 M Step 3	2017-2018 School Year
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(Replacing Sarah Herot - resigned)

TEMPORARY PROFESSIONALS

Samantha Solomon	Steckel Grade 2	\$47,488 B Step 2	2017-2018 School Year
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(Replacing Jason Greiss - resigned)

SALARIED SUBSTITUTE

Lauren Michalik	Middle School 8 th Grade Inclusion	\$47,025 B Step 1 (pro-rated)	First Semester of the 2017-2018 School Year
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(Replacing employee # 001228 – FMLA and Concurrent Child Rearing Leave)

LONG TERM SUBSTITUTE (45-89 DAYS)

Taylor McKeown	English High School	\$150/day	8/28/2017
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(Replacing employee # 001125 - FMLA)

14. ADMINISTRATIVE MATTERS – continued

H. Approve Appointments - continued:

<u>Proposed Name</u>	<u>Effective Assignment</u>	<u>Rate</u>	<u>Date</u>
PARAPROFESSIONALS			
Robert Rex	Middle School Math Para	\$17.27 27.5hrs/weekly	2017-2018 School Year
(New position)			
Sonia Alkhal	Gockley Elementary Math Para	\$17.27 27.5hrs/weekly	2017-2018 School Year
(New position)			
Leopold Bonisese	Middle School Math Para	\$17.27 27.5hrs/weekly	2017-2018 School Year
(New position)			
Gianna Beleno	Zephyr Elementary Math Para	\$17.27 27.5hrs/weekly	2017-2018 School Year
(Replacing Amy Stinner - resigned)			
Krista Kimble	Zephyr Elementary Math Para	\$17.27 27.5hrs/weekly	2017-2018 School Year
(Replacing Ashley Snyder - resigned)			
Kelly Sulter	Gockley Elementary Reading/Activity Para	\$17.27 27.5hrs/weekly	2017-2018 School Year
(Replacing Michele Janotka - resigned)			
Stacie Schmoyer	Zephyr Elementary Reading Para	\$17.27 27.5hrs/weekly	2017-2018 School Year
(Replacing Madoka Mason - resigned)			

14. ADMINISTRATIVE MATTERS - continued

H. Approve Appointments - continued:

<u>Proposed Name</u>	<u>Effective Assignment</u>	<u>Rate</u>	<u>Date</u>
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PARAPROFESSIONALS – continued

Melissa Rosario	High School Special Ed. Para	\$18.34 27.5hrs/weekly	2017-2018 School Year
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(Replacing Maria Galassi - resigned)

Frances Moore	Middle School Special Ed. Para	\$18.34 27.5hrs/weekly	2017-2018 School Year
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(Replacing Angela Mazzola – transfer)

Olivia Reiser	Zephyr Elementary Special Ed. Para	\$18.34 27.5hrs/weekly	2017-2018 School Year
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(Replacing Nicole Nichols-Gasser - transfer)

Hannah Sommer	District Wide Speech/Lang. Para	\$18.34 29.5hrs/weekly	2017-2018 School Year
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(Replacing Tyler Lawson - resigned)

CAFETERIA MONITORS

Susan Zeravsky	Middle School	\$12.50 2.5 hrs. /daily	2017-2018 School Year
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(Replacing Lenore Whitemaine - resigned)

COACHES

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
1. Shaun O’Boyle	Head Coach, Baseball	\$6,410
2. Jeffrey Jones	Head Coach, Boys’ Basketball	\$8,045
3. Dwight Repsher	Head Coach, Girls’ Basketball	\$8,045
4. Renee Ponce	Assistant Coach, Cheerleading	\$2,454
5. Adam Marakovits	Assistant Coach, Cross Country (MS)	\$2,046
6. Rhiannon Sorrentino	Assistant Coach, Cross Country (MS)	\$2,046

14. ADMINISTRATIVE MATTERS – continued

H. Approve Appointments - continued:

COACHES - continued

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
7. Rebecca Hamel	Assistant Coach, Field Hockey (MS)	\$1,227
	*Change from full pay to half pay (from July mtg.)	
8. James Kurtz	Assistant Coach, Field Hockey	\$1,227
	*Change from volunteer to half pay (from July mtg.)	
9. Blake Morgan	Head Coach, Softball	\$6,410
10. Peter Rile	Head Coach, Swimming	\$6,000
11. Alexander Green	Head Coach, Girls Tennis	\$3,136
12. Adam Konsavage	Head Coach, Track and Field	\$6,000
13. George Cowitch	Head Coach, Boys Volleyball	\$4,500
14. Lynda Abi-Daher	Assistant Coach, Girls Volleyball (MS)	Volunteer
15. Joseph Kizer	Assistant Coach, Girls Volleyball	Volunteer
16. Timothy Cunningham	Head Coach, Wrestling	\$6,410
17. Ethan Arner	Assistant Coach, Boys Soccer	Volunteer
18. Sarah Gardner	Assistant Coach, Cheerleading	Volunteer

I. Approve Substitute Personnel:

Approve the attached list of substitute personnel for the 2017- 2018 school year.
(Attachment N)

J. Approve Club/Extracurricular Advisors:

For the 2017 – 2018 School Year - **High School:**

<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Julie Tonnies	Anime Club	\$700.00
Michael Lynn	Art Club	\$700.00
Bethany Lewis	Book Club	\$700.00 (pro-rate)
Kris Eichelberger/ Christina Stoudt	Class of 2018	\$2,036.00 (\$1,018.00 each)
Elizabeth Burnett/ Rebecca Hoernle	Class of 2019	\$1,662.00 (\$831.00 each)
Joseph Krempasky	Class of 2020	\$1,427.00
Christen Martino	Commencement Speaker Coach	\$544.00
Anna O’Neill	Debate Coach	\$1,000.00
Jessie Bucchin	Fellowship of Christian Athletes	\$700.00

14. ADMINISTRATIVE MATTERS - continued

J. Approve Club/Extracurricular Advisors - continued:

For the 2017 – 2018 School Year - High School - continued:

<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Carol Jo Reitz	Future Business Leaders of America	\$700.00
Danny Moyer	Exhibitions Coordinator	\$550.00
Danny Moyer	Gallery Coordinator	\$550.00
Victoria Ziatyk	German Club	\$700.00
Steven Adams	Human Rights Club	\$700.00
Deidra Herbert	Key Club	\$1,160.00
Jessica Paulas	Leo Club	\$1,160.00
Joseph Krempasky	London Club	\$700.00
Steve Adams	Model U.N.	\$700.00
Stephanie Edwards	Mu Alpha Theta	\$700.00
Jessie Bucchin	National English Honor Society	\$700.00
Sue Hetten	National Honor Society	\$1,000.00
Deidra Herbert	Newspaper Advisor	\$2,863.00
Meredith Kester/	Peer Mentors	\$550.00
Linda MacGill		(\$275.00 each)
Dan Smale	Pep Band Director	\$700.00
Gabrielle Smith	Pep Club (Zephyr Nation)	\$1,000.00
Jen Bodnar	S.A.D.D.	\$700.00
Steve Adams	Scholastic Scrimmage	\$1,091.00
Carol Jo Reitz	School Store Manager	\$550.00
Christina Stoudt	Science National Honor Society	\$700.00
Justin Boandl	Science Olympiad	\$925.00
Rebecca Hoernle	Science Olympiad	\$925.00
Jessie Bucchin	S.E.R.V.E.	\$700.00
Michael Yadush	Ski Club	\$700.00
Michelle Le	Spanish Club	\$700.00
Michelle Le	Spanish National Honor Society	\$700.00
Carolyn Radon/	Student Council Advisors	\$2,800.00
Michelle Bear		(\$1,400.00 each)
Jason Grear	Student Forum	\$700.00
Deidra Herbert	Studio Club	\$1,000.00
Tim Cunningham	Weight Team Coach	\$1,362.00
Jason Walsh	Yearbook	\$3,273.00
Edward Hong	Choral Director	\$4,962.00
Randi Kaplan	Spring Musical Producer	\$1,650.00
Randi Kaplan	Spring Musical Stage Director	\$1,650.00
Randi Kaplan	Spring Musical Music Director	\$1,150.00
Randi Kaplan	Spring Musical Art Director	\$635.00

14. ADMINISTRATIVE MATTERS – continued

J. Approve Club/Extracurricular Advisors – continued:

For the 2017 – 2018 School Year - **High School - continued:**

<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Randi Kaplan	Spring Musical Rehearsal Acc.	\$950.00
Melissa Keiser	Spring Musical Choreographer	\$950.00
Ralph Brodt	Spring Musical Pit Orchestra Cond.	\$550.00
Elizabeth Burnett	Marching Band Color Guard	\$1,878.00
Matthew Tanzos, Jr.	Marching Band Director	\$6,410.00
Matthew Tanzos, Sr.	Percussion Arrange/Instructor	\$1,562.00
James Walter	Marching Band Winds Director	\$1,878.00
Matthew Tanzos, Sr.	Assistant Percussion Instructor	\$1,557.00
Matthew Tanzos, Jr.	Indoor Percussion Instructor	\$1,557.00
Matthew Tanzos, Jr.	Jazz Band Director	\$780.00
Matthew Tanzos, Jr.	Percussion Ensemble Director	\$510.00
Matthew Tanzos, Jr.	Symphonic Band Director	\$644.00
Timothy Cahalan	Dungeon and Dragons	Volunteer
Ron Bealer	Engineering Club	Volunteer
Caitlyn Estep	Colorguard Tech	Volunteer
Wendi Neumann	Colorguard Tech	Volunteer
Justin Tanzos	Percussion Tech	Volunteer
Holly Crosslin	Percussion Tech	Volunteer
Reagan Miller	Marching Tech	Volunteer
Kimberly Tanzos	Marching Tech	Volunteer
Michael Tanzos	Music Tech	Volunteer

For the 2017 – 2018 School Year - **Middle School:**

<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
Daniel Danneker	Art Club	\$700.00
Elizabeth Eck	Dance Club	\$700.00
Catherine Hertzog	Dream It, Do It	\$700.00
Samantha Neas	Science Olympiad	\$1,250.00
Rhiannon Sorrentino	Science Olympiad	\$600.00
Nicholas Bender	Ski Club	\$700.00
Mark Fatzinger	Spring Drama Club	\$700.00
Mary Lienhard	Student Council	\$700.00
Trevor Pinho	Student Council	\$700.00
Elizabeth Eck	Student Council	\$700.00
Daniel Danneker	Yearbook	\$700.00

14. ADMINISTRATIVE MATTERS – continued

J. Approve Club/Extracurricular Advisors – continued:

For the 2017 – 2018 School Year - **Middle School - stipends:**

<u>Advisor</u>	<u>Club/Extracurricular</u>	<u>Compensation</u>
Donald Ryan	Choral	\$550.00
Shawn Wydrzynski	Choral	\$550.00
Matthew Tanzos, Jr.	Instrumental	\$550.00

For the 2017 – 2018 School Year - **Zephyr:**

<u>Advisor</u>	<u>Club/Extracurricular</u>	<u>Compensation</u>
Hollie Matejcek	Key Club	\$700.00
Crista Billowitch	Key Club	\$700.00
Renee Roth	Computer Club	\$700.00
Frank Piff	Yearbook	\$550.00

For the 2017 – 2018 School Year - **Steckel:**

<u>Advisor</u>	<u>Club/Extracurricular</u>	<u>Compensation</u>
Michelle George	Yearbook	\$550.00

K. Approve Teacher Induction Participants:

Approve the following as participants in the Teacher Induction Program for the 2017 – 2018 school year as per the teacher’s contract:

<u>Mentor</u>	<u>Mentor Amount</u>	<u>Teacher</u>
Melissa Arifaj	\$1,250.00	Victoria Bobyak
Nicole Demjan	\$1,250.00	Charles Matz
Emily Hadersbeck	\$1,250.00	Jeri Bonenberger
Katie Rile	\$650.00	Mary Scheel
Daniel Smale	\$1,250.00	Edward Hong
Jennifer Stancombe	\$1,250.00	Erin Dolan
Matthew Tanzos, Jr.	\$1,250.00	Kevin Miller
Erin Waltman	\$1,250.00	Samantha Solomon
Amanda Woolslayer	\$650.00	Kelly Chunko
Donald Ryan	\$325.00	Shawn Wydrzynski
Stephen Reisteter	\$325.00	Shawn Wydrzynski
Jacqlyn Mondschein	\$325.00	Kaitlin Sauerzopf

14. ADMINISTRATIVE MATTERS – continued

K. Approve Teacher Induction Participants - continued:

Approve the following as participants in the Teacher Induction Program for the 2017 – 2018 school year as per the teacher’s contract:

<u>Mentor</u>	<u>Mentor Amount</u>	<u>Teacher</u>
Daniel Moyer	\$650.00	Meghan Malpedo
Emily Pisco	\$325.00	Miranda Dangler
Clare Persing	\$325.00	Lauren Michalik

Roll Call

Moved: Mr. Leiner; Seconded Mrs. Abruzzi,
Vote: Yes 5, No 0, Abstention 0, Absent 4.

L. Approve Affidavits:

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2017– 2018 school year:
(Attachment O)

M. Approve Residency of Institutional Children:

Acknowledge residency of the attached and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment P)

Moved: Mrs. Abruzzi; Seconded Mr. Leiner,
Vote: Yes 5, No 0, Abstention 0, Absent 4.

15. SUPERINTENDENT’S REPORT

A. Induction/Opening of School – Dr. Hackett

Induction – On August 21 and 25 new teachers will be provided with a morning program including; staff introductions, an overview of departments, Professional Development information, and District initiatives and goals.

Opening Day - Teachers will return on Tuesday, August 22. On Wednesday, August 23, we will hold our District Wide Welcome Back Presentation. District Goals will be presented. Mr. Thomas C. Murray will be our keynote speaker. He serves as the director of innovation for Future Ready Schools®.

16. OTHER MATTERS/INFORMATION

Principals introduced new candidates.

17. UPCOMING MEETING DATES

Monday, August 28	Committee Meetings Operations/Transportation Finance/Personnel Education/Student Activities	4:00 p.m.
Monday, September 11	School Board Meeting	7:00 p.m.
Monday, September 25	Committee Meetings Education/Student Activities Operations/Transportation Finance/Personnel	4:00 p.m.

18. ADJOURNMENT

A motion by Mr. Leiner, seconded by Mr. Makhoul, to adjourn. The meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Mr. J. Michael Malay, Jr.
Board Secretary