

WHITEHALL-COPLAY SCHOOL DISTRICT

SCHOOL BOARD MEETING AGENDA

Monday, September 11, 2017 – 7:00 p.m.

1. **CALL TO ORDER**..... President Mr. Grim

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

3. **ATTENDANCE (ROLL CALL)**

The meeting is called to order at _____ p.m. by the President, Mr. Grim _____.
Present are: Mrs. Abruzzi_____, Mr. Eberhart_____, Mrs. Gaugler_____,
Mrs. Koren_____, Mr. Leiner_____, Mr. Makhoul_____, Mr. Schafer____ and
Mr. Taschler_____. Also present are Dr. Hackett_____, Mr. Schiffert_____,
Mr. Malay____ and Attorney Sultanik_____.

4. **NOTICE OF EXECUTIVE SESSION(S)**

A. Monday, August 28, 2017 at 4:15 p.m. for the discussion of a Special Education due process case and informational review of safety and security issues.

B. Monday, September 11, 2017 at 5:45 p.m. for discussion of personnel matters.

5. **MINUTES OF PREVIOUS MEETINGS**

A. The minutes of the August 14, 2017 School Board Meeting be approved as presented.

B. The minutes of the August 28, 2017 Education/Student Activities Committee, Finance/Personnel Committee and Operations/Transportation Committee meetings be approved as presented.

Moved: _____; Seconded _____,

Vote: Yes _____, No _____, Abstention _____, Absent _____.

6. RECOGNITIONS AND PRESENTATIONS

- A. Safe Sports School Awards – Beth Oudin, M.Ed., LAT, ATC, CSCS
- B. Student Council Representative – Genesis Perez, President and Martin Labib, Vice President
- C. London Club Presentation – Mr. Krempasky and students
- D. Thank You to St. John’s U.C.C. of Fullerton Congregation and Rev. Dr. Becky Beckwith for school supplies – Dr. Hackett

7. CORRESPONDENCE TO THE BOARD

8. PUBLIC PARTICIPATION

9. EXECUTIVE COMMITTEE MATTERS

A. PSBA 2018 Election- President-Elect:

President calls for nominations for PSBA President-Elect.

_____ nominates _____ for **PSBA President-Elect**

President calls for other nominations.

MOTION by _____ SECONDED by _____
to close nominations.

Vote: Yes _____, No _____, Abstention _____, Absent _____.

MOTION by _____ SECONDED by _____
to elect _____ as **PSBA President-Elect**.

Vote: Yes _____, No _____, Abstention _____, Absent _____.

Candidates:

- David Hutchinson, State College Area School District (Centre Co.)
- Otto W. Voit, Muhlenberg School District (Berks Co.)

9. EXECUTIVE COMMITTEE MATTERS - continues

B. **PSBA 2018 Election - Vice President:**

President calls for nominations for PSBA Vice President.

_____ nominates _____ for **PSBA Vice President**

President calls for other nominations.

MOTION by _____ SECONDED by _____
to close nominations.

Vote: Yes _____, No _____, Abstention _____, Absent _____.

MOTION by _____ SECONDED by _____
to elect _____ as **PSBA Vice President.**

Vote: Yes _____, No _____, Abstention _____, Absent _____.

Candidates:

Eric Wolfgang, Central York School District (York Co.)

Gary Michael Smedley, Carbondale Area School District (Lackawanna Co.)

C. **PSBA 2018 Election- Treasurer:**

To approve Mike Gossert Cumberland Valley School District (Cumberland Co.)
as Treasurer.

Moved: _____; Seconded _____,

Vote: Yes _____, No _____, Abstention _____, Absent _____.

D. **PSBA 2018 Insurance Trustees:**

To approve the following as Trustees on the PSBA Insurance Trust Board.

Michael Faccinetto (Bethlehem Area SD), PSBA Vice President
(term ends December 31, 2020)

Marianne L. Neel (West Jefferson Hills SD), PSBA Past President
(term ends December 31, 2020)

A member school entity can vote for up to two individuals.

Moved: _____; Seconded _____,

Vote: Yes _____, No _____, Abstention _____, Absent _____.

9. EXECUTIVE COMMITTEE MATTERS - continues

E. Approve Addendum Number Two to Agreement Dated June 13, 2016:

Approve Addendum Number Two to agreement dated June 13, 2016 between Board of Directors of Whitehall-Coplay School District and Dr. Lorie Hackett. (Attachment A)

Roll Call

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

10. FISCAL REPORT

A. Treasurer's Report:

Accept the report of the Treasurer as follows: (Attachment B)

| | |
|----------------------------|------------------------|
| Balance as of 8/1/17 | \$ 454,641.05 |
| Receipts | \$29,771,485.43 |
| Investments Matured | \$ _____0 |
| Total Cash Available | \$30,226,126.48 |
| Expenses | \$ 4,908,970.87 |
| Funds Invested | <u>\$22,700,000.00</u> |
| Cash Balance as of 8/31/17 | \$ 2,617,155.61 |

B. Approve Bills and Salaries:

Approve the bills and salaries for the various funds. (Attachment C)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

11. FINANCE COMMITTEE MATTERS

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

A. Approve Center for Humanistic Change, Inc. Agreement:

Approve the agreement between Center for Humanistic Change, Inc. and the Whitehall-Coplay School District for the 2017-2018 academic year:
(Attachment D)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

B. Approve Adoption of Textbook:

Approve the adoption of the following High School textbook:

Foundations of Kinesiology, Studying Human Movement and Health 3rd Edition,
Kinesiology Books Publisher, 2018. \$4,131.15 (Concepts of Sport Science)

C. Approve Field Trip Requests:

Approve the request from Matthew Tanzos, band director for the High School, to travel to Citizens Bank Park, Philadelphia, PA to perform in a pre-game parade on Tuesday, September 19, 2017. Transportation provided by the district.

Approve the request from Matthew Tanzos, band director for the High School, to travel to West Chester East High School, West Chester, PA to perform in a Cavalcade of Bands competition on Saturday, September 30, 2017. Transportation provided by the district.

Approve the request from Matthew Tanzos, band director for the High School, to travel to Hershey Park Stadium, Hershey, PA to perform in a Cavalcade of Bands competition – American Division Championships on Saturday, November 11, 2017. Transportation provided by the district.

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS - continued

D. Policy Revisions- Second Reading:

The following policies have been submitted as a second reading by the Education/Student Activities Committee and for final adoption: (Attachment E)

Section: Pupils
Title: Immunizations and Communicable Diseases
Number: 203

Section: Pupils
Title: Attendance
Number: 204

Section: Pupils
Title: Diabetes Managements
Number: 209.2

Roll Call

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

14. ADMINISTRATIVE MATTERS

A. Approve Resignations:

Approve the following resignations:

Denise Adorno, Cafeteria Monitor at the Middle School, effective August 13, 2017.

Donna Kleintop, Library Secretary at Zephyr Elementary School, effective August 16, 2017.

Lauren Michalik, Inclusion Teacher at the Middle School, effective August 18, 2017.

Teressa Lengyel, Math Para - Educator at Zephyr Elementary School, effective August 22, 2017.

Andrew Moyer, Food Truck Driver, District Wide, effective August 22, 2017.

14. ADMINISTRATIVE MATTERS – continued

A. Approve Resignations - continued:

Rebecca Hoernle, Chemistry Teacher at the High School, effective August 29, 2017.

Rebecca Hoernle, co-advisor for the Class of 2019, High School, effective August 29, 2017.

Timothy Schock, Security at the High School, effective September 5, 2017.

Melyssa Lentz, ESL Para at the High School, effective September 18, 2017.

Kyla Stelling, Emotional Support Para at Gockley, effective September 29, 2017.

Sean Harkcom, Athletic Trainer, District Wide, effective September 30, 2017.

Moved: _____; Seconded _____,
 Vote: Yes _____, No _____, Abstention _____, Absent _____.

B. Approve Appointments:

Appoint the following upon the recommendation of the Administration, pending receipt of all credentials and clearances:

| <u>Name</u> | <u>Assignment</u> | <u>Proposed Rate</u> | <u>Effective Date</u> |
|---|--------------------------------|--|---|
| PROFESSIONALS | | | |
| Nicole Huie | Steckel/Gockley Music/Vocal | \$52,804 B+15 Step 6 (pro-rated) | Date to be determined by Superintendent |
| (Replacing Stephen Reisteter - retired) | | | |

SALARIED SUBSTITUTES

| | | | |
|------------------|------------------------|----------------------|--------------------------|
| Jennifer MacDade | High School Spanish | \$46,175 B Step 1 | 2017-2018 school year |
|------------------|------------------------|----------------------|--------------------------|

(Replacing employee # 004995 - Childrearing Leave)

| | | | |
|-------------------|---------------------------------|----------------------|------------|
| Jennifer Hennessy | Zephyr 4 th Grade | \$50,346 M Step 1 | 10/26/2017 |
|-------------------|---------------------------------|----------------------|------------|

(Replacing employee # 024000 – FMLA/Concurrent Childrearing Leave)

14. ADMINISTRATIVE MATTERS - continued

B. Approve Appointments - continued:

| <u>Name</u> | <u>Assignment</u> | <u>Proposed Rate</u> | <u>Effective Date</u> |
|---|---|------------------------|--------------------------|
| SUPPORT STAFF | | | |
| Denise Ritter | Zephyr Level I Secretary 12 months | \$31,711 | 8/9/2017 |
| (Replacing Mary DeLeo - transferred) | | | |
| Kim Brown | Zephyr Library Secretary 10 months | \$17.27 29.5hrs/wk. | 2017-2018 school year |
| (Replacing Donna Kleintop - resigned) | | | |
| PARAPROFESSIONALS | | | |
| Karen Roustic | Middle School ESL | \$17.27 27.5hrs/wk. | 2017-2018 school year |
| (Replacing Sonia Alkhal - transferred) | | | |
| Kathleen McLaughlin | Middle School Special Education Emotional Support | \$18.34 27.5hrs/wk. | 2017-2018 school year |
| (Replacing Perri Lipsky - resigned) | | | |
| Marianne Wied | Gockley Reading Support | \$17.27 27.5hrs/wk. | 2017-2018 school year |
| (Replacing Denise Ritter - transferred) | | | |

14. ADMINISTRATIVE MATTERS - continued

B. Approve Appointments - continued:

| <u>Name</u> | <u>Assignment</u> | <u>Proposed Rate</u> | <u>Effective Date</u> |
|--------------------------------------|---|------------------------|--------------------------|
| PARAPROFESSIONALS - continued | | | |
| Jazlee Figueroa | Middle School Special Education 8 th grade Inclusion | \$18.34 27.5hrs/wk. | 2017-2018 school year |

(Replacing Kelly Recker - resigned)

| | | | |
|-------------|----------------|------------------------|--------------------------|
| Emily Russo | Zephyr Math | \$17.27 27.5hrs/wk. | 2017-2018 school year |
|-------------|----------------|------------------------|--------------------------|

(Replacing Teresa Lengyel - resigned)

| | | | |
|--------------|--|------------------------|--------------------------|
| Abigail Hawk | Zephyr Special Education 4 th grade Inclusion | \$18.34 27.5hrs/wk. | 2017-2018 school year |
|--------------|--|------------------------|--------------------------|

(Replacing Tamara Eichelberger - resigned)

CAFETERIA MONITORS

| | | | |
|---------------|---------------|---|--------------------------|
| Sheila Matika | Middle School | \$12.50 2.5hrs/ daily - not to exceed 12.5 hours | 2017-2018 school year |
|---------------|---------------|---|--------------------------|

(Replacing Denise Adorno - resignation)

| | | | |
|------------|---------------|---|--------------------------|
| Holly Kane | Middle School | \$12.50 2.5hrs/ daily - not to exceed 12.5 hours | 2017-2018 school year |
|------------|---------------|---|--------------------------|

(Replacing Denise Adorno - resignation)

COACH

| <u>Coach</u> | <u>Sport</u> | <u>Compensation</u> |
|---------------------|-------------------------|---------------------|
| 1. Tennille Colbert | Assistant Coach, Tennis | \$2,046 |

14. ADMINISTRATIVE MATTERS – continued

B. Approve Appointments - continued:

BUS DRIVER

Approve the following bus driver at salary and rates in accordance with the Bus Driver’s Agreement.

John Schwartz

CLUB/EXTRACURRICULAR ACTIVITIES

Approve for the 2017-2018 school year: Middle School

| <u>Advisor</u> | <u>Club/Extracurricular</u> | <u>Compensation</u> |
|-------------------------------|-----------------------------|-----------------------------|
| Corey Frantz/ Jamie Brobst | Leo Club | \$700.00 (\$350.00 each) |

Approve for the 2017-2018 school year: High School

| <u>Advisor</u> | <u>Club/Extracurricular</u> | <u>Compensation</u> |
|--|---|----------------------------------|
| Jean Marsteller Matthew Tanzos, Sr. | Class of 2019 – co-advisor Percussion Arrange/Instructor | \$831.00 \$1,878 (correction) |

C. Approve Substitute Personnel:

Approve the attached list of substitute personnel for the 2017– 2018 school year, pending receipt of all credentials and clearances. (Attachment F)

Roll Call

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

D. Approve Affidavits:

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2017 – 2018 school year. (Attachment G)

E. Approve Residency of Institutional Children:

Acknowledge residency of the following and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment H)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

14. ADMINISTRATIVE MATTERS – continued

F. Approve Teacher Induction Participants:

Approve the following as participants in the Teacher Induction Program for the 2017 – 2018 school year as per the teacher’s contract:

| <u>Mentor</u> | <u>Mentor Amount</u> | <u>Teacher</u> |
|------------------|----------------------|-------------------|
| Michelle Le | \$1,250.00 | Jennifer Mac Dade |
| Sophia Leinweber | \$650.00 | Jennifer Hennessy |

Roll Call

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

15. SUPERINTENDENT’S REPORT

- A. Opening of School
- B. Principal’s Reports
- C. PTO PLUS Report

16. UPCOMING MEETING DATES

| | | | |
|--------|--------------|--|-----------|
| Monday | September 18 | Special Committee Meeting Operations/Transportation (held in the High School’s Large Group Instruction room) | 4:30 p.m. |
| Monday | September 25 | Committee Meetings Education/Student Activities Operations/Transportation Finance/Personnel | 4:00 p.m. |
| Monday | October 9 | School Board Meeting | 7:00 p.m. |
| Monday | October 23 | Committee Meetings Finance/Personnel Education/Student Activities Operations/Transportation | 4:00 p.m. |

17. OTHER MATTERS/INFORMATION

18. ADJOURNMENT

A motion by _____, seconded by _____, to adjourn. The meeting adjourned at _____ p.m.

Dr. Lorie D. Hackett
Superintendent of Schools