

WHITEHALL-COPLAY SCHOOL DISTRICT

School Board Meeting

October 9, 2017

AGENDA

W E L C O M E

The audience participation portion of the agenda is the appropriate time for members of the audience to ask questions or address the Board. Audience members are encouraged to review the agenda items and ask any questions at this time. Discussion on other matters before the Board is limited to the elected School Board Directors. Questions or public input will not be permitted during the Board discussion and voting on individual motions.



MISSION

The Mission of the Whitehall-Coplay School District is to serve the diverse community by providing educational opportunities designed to challenge students to strive for personal excellence and responsible citizenship.

A G E N D A

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

ATTENDANCE (ROLL CALL)

NOTICE OF EXECUTIVE SESSION(S)

MINUTES OF PREVIOUS MEETINGS

RECOGNITIONS AND PRESENTATIONS

CORRESPONDENCE TO THE BOARD

PUBLIC PARTICIPATION

EXECUTIVE COMMITTEE MATTERS

- Approve the Attached Settlement Agreement and Release
- Approve Adjudication
- Approve Attached Termination and New Employment Agreement
- Approve Memorandum of Agreement between Whitehall-Coplay School District and
Whitehall-Coplay Education Association

FISCAL REPORT

- Treasurer's Report
- Approve Bills and Salaries

FINANCE COMMITTEE MATTERS

- Approve Per Capita Tax Exonerations and/or Tax Refunds
- Approve Master Retail Natural Gas Supply Agreement with Constellation
- Approve General Gas Supply Co. Agreement and Release
- Approve Membership of Health Benefits Consortium

EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

- Approve Field Trip Requests

OPERATION/TRANSPORTATION COMMITTEE MATTERS

- Approve Attached Scope of Work Documents from Breslin, Ridyard, Fadero Architects
- Approve Proposal for Transportation Consulting Services

ADMINISTRATIVE MATTERS

- Approve Resignations
- Approve FMLA
- Approve FMLA and Concurrent Childrearing Leave
- Approve Uncompensated Leave of Absence
- Approve Appointments
- Approve Club/Extracurricular Advisors
- Approve Substitute Personnel
- Approve Teacher Induction Participants
- Approve Residency of Institutional Children
- Approve Tutorial Agreements with National Hospital for Kids in Crisis
- Approve Affidavits

SUPERINTENDENT'S REPORT

- Principal's Reports
- PTO PLUS Report

UPCOMING MEETING DATES

OTHER MATTERS/INFORMATION

ADJOURNMENT

**WHITEHALL-COPLAY SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Monday, October 9, 2017 – 7:00 p.m.**

1. **CALL TO ORDER**..... President, Mr. Grim
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ATTENDANCE (ROLL CALL)**

The meeting is called to order at _____ p.m. by the President, Mr. Grim _____.
Present are: Mrs. Abruzzi_____, Mr. Eberhart_____, Mrs. Gaugler_____,
Mrs. Koren_____, Mr. Leiner_____, Mr. Makhoul_____, Mr. Schafer____ and
Mr. Taschler_____.
Also present are Dr. Hackett_____, Mr. Schiffert_____, Mr. Malay____ and
Attorney Sultanik_____.

4. **NOTICE OF EXECUTIVE SESSION**
 - A. Monday, September 25, 2017, 5:45 p.m. for discussion of personnel and legal matters.
 - B. Monday, October 9, 2017, 6:00 p.m. for discussion of legal and personnel matters.
5. **MINUTES OF PREVIOUS MEETINGS**

- A. The minutes of the September 11, 2017 School Board Meeting be approved as presented.
- B. The minutes of the September 18, 2017 Special Operations/Transportation Committee meeting be approved as presented.
- C. The minutes of the September 25, 2017 Education/Student Activities Committee, Finance/Personnel Committee and Operations/Transportation Committee meetings be approved as presented.

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

6. **RECOGNITIONS AND PRESENTATIONS**
 - A. Student Council Representatives – Genesis Perez, President and Martin Labib, Vice President

7. **CORRESPONDENCE TO THE BOARD**

8. **PUBLIC PARTICIPATION**

9. **EXECUTIVE COMMITTEE MATTERS**

A. Approval of Settlement Agreement and Release:

Approve the attached Settlement Agreement and Release with Student Number 16580. (Attachment A)

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

B. Approve Adjudication:

Approve the adjudication for Student Number 13084 as per the attached resolution. (Attachment B)

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

C. Approve the Attached Termination and New Employment Agreement:

Approve the attached Termination Agreement and New Employment Agreement between the Board of School Directors of the Whitehall-Coplay School District and Mr. J. Michael Malay, Jr. (Attachment C)

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

D. Approve the Memorandum of Agreement Between the Whitehall-Coplay School District and the Whitehall-Coplay Education Association:

Approve the attached memorandum of agreement between the Whitehall-Coplay School District and the Whitehall-Coplay Education Association. (Attachment D)

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

10. FISCAL REPORT

A. Treasurer's Report:

Accept the report of the Treasurer as follows: (Attachment E)

Balance as of 9/1/17	\$ 2,617,155.61
Receipts	\$ 6,184,052.73
Investments Matured	\$ <u>5,150,000.00</u>
Total Cash Available	\$13,951,208.34
Expenses	\$ 7,562,620.57
Funds Invested	\$ <u>5,600,000.00</u>
Cash Balance as of 9/30/17	\$ 788,587.77

B. Approve Bills And Salaries:

Approve the bills and salaries for the various funds. (Attachment F)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

Moved: _____; Seconded _____,
 Vote: Yes _____, No _____, Abstention _____, Absent _____.

11. FINANCE COMMITTEE MATTERS

A. Approve Per Capita Tax Exonerations and/or Tax Refunds:

1. Approve refund of the attached Whitehall-Coplay School District Per Capita and/or Real Estate Taxes in the amount of and for the reasons stated. (Attachment G)

Moved: _____; Seconded _____,
 Vote: Yes _____, No _____, Abstention _____, Absent _____.

B. Approve the Master Retail Natural Gas Supply Agreement with Constellation:

Approve the Constellation New Energy-Gas Division, LLC Master Retail Natural Gas Supply Agreement effective for the period January 1, 2018 through December 31, 2020 obtained through a competitive procurement process managed by Provident Energy Consulting, LLC. (Attachment H)

11. **FINANCE COMMITTEE MATTERS - continued**

C. **Approve the General Supply Co. Settlement Agreement and Release:**

Approve the attached Settlement Agreement and Release with General Supply Co. (Attachment I)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

D. **Approve Membership of Health Benefits Consortium:**

The Whitehall-Coplay School District Board of Directors recognizes that it has been a participating Member of the Health Benefits Consortium that was formed by the Members for the purpose of maximizing the benefits and reducing costs of Member group medical and prescription insurance approves the Trust Agreement of the Health Benefits Consortium as presented effective January 1, 2018. (Attachment J)

The Whitehall-Coplay School District Board of Directors hereby designates the Business Manager as the Trustee on behalf of the Whitehall-Coplay School District and in the Business Manager's absence, the Supervisor of Financial Operations shall be designated as the alternate Trustee for the Health Benefits Consortium.

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

12. **EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS**

A. **Approve Field Trip Requests:**

Approve the request from Carolyn Radon and Michelle Le, High School Student Council Advisors and Trevor Pinho, Elizabeth Eck and Mary Lienhard, Middle School Student Council Advisors to travel to Red Lion High School, Red Lion, PA to attend a Student Council State Conference departing on Thursday, November 2, 2017 and returning on Saturday, November 4, 2017. Transportation provided by the district.

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. Approve the Attached Scope of Work Documents from Breslin, Ridyard, Fadero Architects:

Motion to approve the Scope of Work documents from Breslin, Ridyard, Fadero Architects to provide architectural services related to Middle School re-roofing; Middle School Administration and Guidance Office expansion and secure entry renovations; Football Stadium Field House security upgrades; and, Multi-sport Stadium lighting upgrades, as per attachment, pending solicitor's and administration's approval. (Attachment K)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

B. Approve the Proposal for Transportation Consulting Services:

Approve the attached proposal between the Whitehall-Coplay School District and Transportation Advisory Services to conduct an Options Analysis of the District's Transportation Program per terms and conditions listed. (Attachment L)

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

14. ADMINISTRATIVE MATTERS

A. Approve Resignations:

Approve the following resignations:

Sean Devine, Tennis coach, effective June 20, 2017. (Resignation)

Joan Crowley, Reading paraprofessional at Steckel Elementary School, effective September 29, 2017. (Resignation)

Frances Moore, Special Education/Reading paraprofessional at the Middle School, effective September 22, 2017. (Resignation)

Amanda Thompson, Cafeteria cashier at Zephyr Elementary School, effective October 18, 2017. (Resignation)

Flavian Atiyeh, Guidance Secretary at the Middle School, effective October 19, 2017. (Resignation)

14. ADMINISTRATIVE MATTERS - continued

B. Approve FMLA Leave:

Approve FMLA leave to the following:

Emp. # 033180, Maintenance employee, District Wide, effective September 29, 2017 and not to exceed twelve (12) weeks.

C. Approve FMLA and Concurrent Childrearing Leave:

Approve FMLA and concurrent childrearing leave to the following:

Emp. # 012800, English teacher at the High School, effective November 20, 2017 and not to exceed 12 weeks and concurrent childrearing leave not to exceed one and one-half years.

D. Approve Uncompensated Leave of Absence:

Approve an uncompensated leave of absence to the following:

Emp. #007404, Emotional Support paraprofessional at the Middle School, effective August 28, 2017 and not to exceed one (1) year.

Emp. #031750, Cafeteria worker at the Middle School, effective September 29, 2017 and not to exceed one (1) year.

E. Approve Appointments:

Appoint the following upon the recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Effective Rate</u>	<u>Proposed Date</u>
ADMINISTRATIVE			
Christine Deutsch	District Office Special Education Supervisor	\$79,500 (pro-rated)	1/2/2018
(New position)			
SALARIED SUBSTITUTE			
Philip Eempio	High School Biology/Chemistry	\$47,025 B Step 1 (pro-rated)	Date to be determined by Superintendent

(Replacing Rebecca Hoernle - resigned)

14. ADMINISTRATIVE MATTERS – continued

E. Approve Appointments - continued:

<u>Name</u>	<u>Assignment</u>	<u>Effective Rate</u>	<u>Proposed Date</u>
LONG TERM SUBSTITUTE (45-89 DAYS)			
Sarah Dreisbach	Middle School 8 th Grade Inclusion	\$150.00	10/19/2017 through the end of the first semester of the 2017-2018 school year

(Replacing employee # 001228 - FMLA and Concurrent Childrearing Leave)

PARAPROFESSIONALS

Maryann Kleckner	Gockley Elementary Non-Public Reading Support	\$18.34 10hrs. /wk.	9/26/2017
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(Replacing Marianne Wied - transferred)

Therese Younes	High School English Language Learner	\$17.27 27.5 hrs. /wk.	9/19/2017
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(Replacing Melyssa Lentz - resigned)

Jenelle Hallman	Gockley Elementary Emotional Support	\$18.34 27.5 hrs. /wk.	Date to be determined by Superintendent
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(Replacing Kyla Stelling - resigned)

Melyssa Lentz	District Wide English Language Learner	\$17.27 10 hrs. /wk.	10/2/2017
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(New position)

Lori Jo Rassler	Steckel Reading Support	\$17.27 27.5 hrs. /wk.	Date to be determined by Superintendent
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(Replacing Joan Crowley - resigned)

14. ADMINISTRATIVE MATTERS – continued

E. Approve Appointments - continued:

<u>Name</u>	<u>Assignment</u>	<u>Effective Rate</u>	<u>Proposed Date</u>
SUPPORT STAFF			
Robin Brensinger	District Office Secretary to the Assistant to the Superintendent	\$38,371 Level II 35hrs/weekly	9/6/2017
(Replacing Lea Unger – transfer)			
Alexander Galley	District Wide Food Truck Driver	\$14.17/hour 15-25hrs/wk.	10/10/2017
(Replacing Andrew Moyer - resigned)			
Elaido Gonzalez	High School Security	\$16.48 27.5hrs/wk.	Date to be determined by Superintendent
(Replacing Timothy Schock - resigned)			

CAFETERIA

Janice Sodl	Middle School	\$12.75 3 hrs. /daily	10/10/2017
(Replacing Kim Brown - transfer)			

BUS AIDE

Cindy Koehler	District Wide	\$11.67 2.5hrs/ daily - not to exceed 14.5 hours	8/28/2017
(Replacing Heather Holmes - transfer)			

BUS DRIVER

Approve the following bus driver at salary and rates in accordance with the Bus Driver’s Agreement.

Rasha Hadeed

14. ADMINISTRATIVE MATTERS – continued

F. Approve Club/Extracurricular Advisors:

Approve for the 2017-2018 school year: High School

<u>Advisor</u>	<u>Club/Extracurricular</u>	<u>Compensation</u>
Carolyn Radon	Class of 2021	\$1,191.00
Jennifer MacDade	Outdoors Club	\$700.00

G. Approve Substitute Personnel:

Approve the attached list of substitute personnel for the 2017– 2018 school year. (Attachment M)

H. Approve Teacher Induction Participants:

Approve the following as participants in the Teacher Induction Program for the 2017 – 2018 school year as per the teacher’s contract:

<u>Mentor</u>	<u>Amount</u>	<u>Teacher</u>
Jamison Barnhart	\$650.00	Phillip Eempio
Clare Persing	\$325.00	Sarah Dreisbach

Roll Call:

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

I. Approve Residency of Institutional Children:

Acknowledge residency of the following and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment N)

J. Approve Tutorial Agreements with National Hospital for Kids in Crisis:

Approve the Tutorial Agreements between Whitehall-Coplay School District and the National Hospital for Kids in Crisis the provision of education services for resident pupils. (Attachment O)

K. Approve Affidavits:

Approve the following affidavits in order that the students may attend the Whitehall-Coplay School District during the 2017 – 2018 school year. (Attachment P)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

15. SUPERINTENDENT'S REPORT

A. Principal's Reports

B. PTO PLUS Report

16. UPCOMING MEETING DATES

Monday	October 23	Committee Meeting Finance/Personnel Education/Student Activities Operations/Transportation	4:00 p.m.
Monday	November 13	School Board Meeting	7:00 p.m.
Tuesday	November 28	Committee Meetings Operations/Transportation Finance/Personnel Education/Student Activities	4:00 p.m.

17. OTHER MATTERS/INFORMATION

18. ADJOURNMENT

A motion by _____, seconded by _____, to adjourn. The meeting adjourned at _____ p.m.

Dr. Lorie D. Hackett
Superintendent of Schools