

WHITEHALL-COPLAY SCHOOL DISTRICT

School Board Meeting Agenda

Monday, March 13, 2017 – 7:00 p.m.

1. CALL TO ORDER..... President Mr. Grim

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ATTENDANCE (ROLL CALL)

The meeting is called to order at _____ p.m. by the President, Mr. Grim _____. Present are: Mrs. Abruzzi_____, Mr. Eberhart_____, Mrs. Gaugler_____, Mrs. Koren _____, Mr. Leiner_____, Mr. Schafer_____, and Mr. Taschler_____. Also present are Dr. Hackett_____, Mr. Schiffert _____, Mr. Malay _____, and Attorney Sultanik _____.

4. NOTICE OF EXECUTIVE SESSION(S)

A. Monday, March 13, 2017 at 6:00 p.m., for the discussion of personnel matters.

5. MINUTES OF PREVIOUS MEETINGS

A. The minutes of the February 13, 2017 School Board Meeting be approved as presented.

B. The minutes of the February 27, 2017 Education/Student Activities, Operations/ Transportation and Finance/Personnel Committee Meetings be approved as presented.

C. The minutes of the March 7, 2017 Special School Board Meeting minutes be approved as presented.

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

6. RECOGNITIONS AND PRESENTATIONS

A. Student Council President/Vice President – Gavin Wood/President

B. Graduates of Distinction – Dr. Chomik

7. CORRESPONDENCE TO THE BOARD

8. PUBLIC PARTICIPATION

9. EXECUTIVE COMMITTEE MATTERS

A. Whitehall Township Public Library

Approve the appointment of Denise Shaffer to the Whitehall Township Public Library’s Board of Trustees to fill the unexpired term on the Library Board. This term will expire effective June 30, 2017 at the close of business. (Attachment A)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

B. Carbon Lehigh Intermediate Unit #21 Board Seat

Approve the appointment of Owen Eberhart to the Carbon Lehigh Intermediate Unit# 21 Board of Trustees to a term expiring on June 30, 2020. (Attachment B)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

10. FISCAL REPORT

A. Treasurer’s Report:

Accept the report of the Treasurer as follows: (Attachment C)

Balance as of 2/01/2017	\$ 1,193,142.90
Receipts	\$ 864,842.05
Investments Matured	<u>\$ 4,300,000.00</u>
Total Cash Available	\$ 6,357,984.95
Expenses	\$ 4,554,964.05
Funds Invested	<u>\$ 1,600,000.00</u>
Cash Balance as of 2/28/2017	\$ 203,020.90

B. Approve Bills and Salaries:

Approve the bills and salaries for the various funds. (Attachment D)

1. General Fund
2. Cafeteria Fund
3. Capital Projects Fund
4. Capital Reserve Fund

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

11. FINANCE COMMITTEE MATTERS

A. Approve E-Rate Consulting Contract:

Approve a contract with Tel/Logic, Inc., d.b.a. E-Rate Central to maximize the District's E- Rate reimbursement at a cost not to exceed \$17,000.
(Attachment E)

Roll Call

Moved: _____; Seconded _____,

Vote: Yes _____, No _____, Abstention _____, Absent _____.

B. Approve the Purchase and Maintenance Agreement with Edwards Business Machines:

Approve a purchase and maintenance agreement with Edwards Business Machines for the replacement of four (4) district photocopiers pursuant to the attached sales agreement pending solicitor's and administration's approval.
(Co-Stars contract # 001-046) (Attachment F)

Roll Call

Moved: _____; Seconded _____,

Vote: Yes _____, No _____, Abstention _____, Absent _____.

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS

A. Approve Field Trip Requests:

Approve the following field trip requests:

Mr. Matthew Tanzos, Band director, requests permission for the PMEA Region Band members (2 students) to travel to East Stroudsburg North High School in Stroudsburg, PA on Thursday, March 23, 2017 to participate in the PMEA Region Band Festival. Cost to district: Transportation.

Mr. Antonio Pangaio and Mr. David Stauffer, Technology teachers, request permission for the Pennsylvania Association for Educational Communications and Technology members (10 students) to travel to Harrisburg, PA to participate in Cyber Crew in Harrisburg, PA on Monday, May 8, 2017. Cost to district: Transportation.

Moved: _____; Seconded _____,

Vote: Yes _____, No _____, Abstention _____, Absent _____.

12. **EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS - continued**

B. Approve LCTI Summer Fun Camp Funding:

Approve funding (\$75.00 per student, per week) of Whitehall-Coplay School District middle school students' tuition rate to attend the Lehigh Career & Technical Institute Summer Fun Camp during the summer of 2017.

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

C. Policy Revisions- Second Reading:

The following policies have been submitted as a second reading by the Education/Student Activities Committee and for final adoption: (Attachment G)

Section: Programs
Title: Screening and Evaluations for Students with Disabilities
Number: 113.3

Section: Programs
Title: Tutoring
Number: 116

Section: Programs
Title: English as a Second Language/Bilingual Education Program
Number: 138

Section: Employees
Title: Performance Assessment of Superintendent/
Assistant Superintendent
Number: 312

Section: Community
Title: Parental/Family Involvement
Number: 917

Section: Community
Title: Title I Parental Involvement
Number: 918

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

12. EDUCATION/STUDENT ACTIVITIES COMMITTEE MATTERS - continued

D. Policy Revisions- First Reading:

The following policy has been submitted as a first reading by the Education/Student Activities Committee: (Attachment H)

Section: Local Board Procedures
Title: Membership
Number: 004

Section: Local Board Procedures
Title: Policy Manual Access
Number: 007

Section: Local Board Procedures
Title: Principles for Governance and Leadership
Number: 011

Section: Employees
Title: Personal Necessity Leave
Number: 336

Section: Operations
Title: Maintaining Professional Adult/Student Boundaries
Number: 824

Section: Operations
Title: Conflict of Interest
Number: 827

E. New Policy - First Reading:

The following policy has been submitted as a first reading by the Education/Student Activities Committee: (Attachment I)

Section: Community
Title: Advertising
Number: 913.1

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS

A. Approve WCSD 2017 – 2018 School Calendar:

Approve the attached Whitehall-Coplay School District calendar for the 2017–2018 school year including Professional Development and Act 80 days as listed on the calendar: (Attachment J)

November 20, 21, 22 - Parent Conferences
No Kindergarten Classes
Early Dismissal at Gockley, Steckel, Zephyr and Middle Schools

As per the attached Resolution, also included are the following official local school district holidays according to Section 1502 of the School Code: (Attachment K)

November 24
December 26
December 29
February 19
March 30

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

B. Approve Zephyr Pride Foundation and Adams Outdoor Advertising Agreements:

The Board of School Directors hereby approves, subject to final review and approval by the solicitor and administration, the following involving a portion of the parcel of land known as the main campus of the School District in Whitehall Township, Lehigh County, PA and as identified in the following documents: (i) “Amendment to Lease Agreement” between the School District and Zephyr Pride Foundation, Inc. and (ii) “Consent to Sublease” among the School District, Zephyr Pride Foundation, Inc., and Adams Outdoor Advertising Limited Partnership. The Board of School Directors hereby approves, subject to final review and approval by the solicitor and administration, the acknowledgement of the “Sub-Lease Agreement” between Adams Outdoor Advertising Limited Partnership and Zephyr Pride Foundation, Inc. involving a portion of the parcel of land known as the main campus of the School District in Whitehall Township, Lehigh County, PA and as identified in the foregoing document.” (Attachment L)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

13. OPERATIONS/TRANSPORTATION COMMITTEE MATTERS - continued

C. Approve Consulting Services/Educational Contract:

Motion to approve the Consulting Services/Educational Contract with Weidenhammer Consulting Group to provide Whitehall-Coplay School District with Instructional Technology Governance, Strategy and Support Supervision at a cost of \$18,000 pending solicitor's and administration's approval. (Attachment M)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

D. Approve Breslin, Ridyard, Fadero Contract:

Motion to approve the attached contract with Breslin, Ridyard, Fadero Architects to provide architectural services related to re-roofing portions of the Whitehall High School at the cost of \$42,000 pending solicitor's and administration's approval. (Attachment N)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

E. Approve Drexel University Affiliation Agreement:

Motion to approve the attached affiliation agreement with Drexel University for the arrangement of student observation and the placement of student teachers during the 2016-2017 school year. (Attachment O)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

14. ADMINISTRATIVE MATTERS

A. Approve Retirements/Resignations:

Approve the following retirement/resignation:

Laurie MacDonald, Kindergarten teacher at Gockley Elementary, effective at the end of the 2016-2017 school year. (Retirement- 12 years)

Deborah Pagnano, First grade teacher, effective at the end of the 2016-2017 school year. (Retirement- 21 years)

Margaret Philapavage, Life Skills teacher at the High School, effective at the end of the 2016-2017 school year. (Retirement- 4 years)

Deborah Holets, secretary at Gockley Elementary, effective at the close of business September 8, 2017. (Retirement- 26 years)

Lenore Whitemaine, cafeteria monitor at the Middle School, effective at the end of the 2016-2017 school year. (Retirement- 9 years)

Brian Ferencin, bus driver for the District, effective at the close of business March 10, 2017. (Resignation)

Dianna Madura, life skills paraprofessional at the High School, effective at the close of business March 24, 2017. (Resignation)

B. Approve Compensated Professional Leave:

Approve Compensated Professional Leave for the following:

Julie Rutt, English/Academic Strategies teacher at the Middle School, effective the first semester of the 2017-2018 school year.

C. Approve Uncompensated Childrearing Leave:

Approve Uncompensated Childrearing Leave for the following:

Laura Goldfeder, Mathematics teacher at the High School, through the end of the 2016-2017 school year. Her leave was previously approved with a return date of April 4, 2017.

14. ADMINISTRATIVE MATTERS- continued

D. Approve FMLA Leaves:

Approve FMLA leave for the following:

Brayden Cressman, Spanish teacher at the High School, effective May 8, 2017 and not to exceed 12 weeks.

Stephen Brown, Social Studies teacher at the High School, effective May 4, 2017 and not to exceed 12 weeks.

E. Approve Uncompensated Leave of Absence:

Approve an Uncompensated Leave of Absence to the following:

Robin Brensinger, Confidential Secretary at the District Office, effective October 17, 2016 for a period of up to one year.

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

F. Approve Appointments:

Approve the following appointments, upon recommendation of the Administration, pending receipt of all credentials and clearances:

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
SALARIED SUBSTITUTE			
Leo Bonisese	H. S. Math	\$46,175 B Step 1 (pro-rated)	11/19/2016 through the end of 2016- 2017 school year
(Replacing Laura Goldfeder - Uncompensated Childrearing Leave)			

LONG TERM SUBSTITUTE (45-89 days)

Courtney Compton	Gockley Learning Support	\$150.00	4/15/2017 through the end of 2016- 2017 school year
------------------	-----------------------------	----------	--

(Replacing Jennifer Heilner-Uncompensated Leave)

14. ADMINISTRATIVE MATTERS – continued

G. Approve Coach:

Appoint the following coach for the 2016-2017 season pending receipt of all credentials and clearances.

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
1. Jordan Strauss	Assistant Coach, Track and Field	\$2999

H. Approve Club/Extracurricular Advisors:

Approve the following Club/Extracurricular Advisors:

<u>Advisor</u>	<u>Club/Music</u>	<u>Compensation</u>
1. Vanessa Ruggerio	Spring Musical Choreographer	Volunteer
2. Trevor Pinho (replacing Mary Lienhard – on sabbatical)	Student Council Advisor (spring)	\$500 (prorated)

I. Approve Substitute Personnel:

Approve the attached list of substitute personnel for the 2016-2017 school year. (Attachment P)

Roll Call

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

J. Approve Affidavits:

Approve the attached affidavits in order that the students may attend the Whitehall-Coplay School District during the 2016– 2017 school year. (Attachment Q)

K. Approve Residency of Institutional Children:

Acknowledge residency of the attached and their legal guardians as residents of the Whitehall-Coplay School District while receiving education at the stated institutions as per the attached confidential list. (Attachment R)

Moved: _____; Seconded _____,
Vote: Yes _____, No _____, Abstention _____, Absent _____.

15. SUPERINTENDENT’S REPORT

A. Principals’ Reports

B. PTO Plus Report

16. OTHER MATTERS/INFORMATION ITEMS

17. UPCOMING MEETING DATES

Monday	March 27	Committee Meetings Finance/Personnel Education/Student Activities Operations/Transportation	4:00 p.m.
--------	----------	--	-----------

Monday	April 10	School Board Meeting	7:00 p.m.
--------	----------	----------------------	-----------

Monday	April 24	Committee Meetings Operations/Transportation Finance/Personnel Education/Student Activities	4:00 p.m.
--------	----------	--	-----------

18. ADJOURNMENT

A motion by _____, seconded by _____, to adjourn. The meeting adjourned at _____ p.m.

Dr. Lorie D. Hackett
Superintendent of Schools